

Competencies

- Statutory Audit
- Tax Audit
- GST Returns
- IND AS 116 Compliances.

Personal Profile

- Female (22 years)
- DOB- 05/02/1999
- Address- Plot No 247 , Durga Nagar, Nagpur. Pin Code-440016
- Languages Known: English, Hindi, Marathi.

Computer Skills

- Good knowledge of MS Excel, MS Word and Tally ERP9.
- Audit exposure to Finacle and SAP.

Extra curricular Activities

- Participated in various inter-school essay writing competitions.

Profile:

Chartered Accountant with 3 years of articleship experience having exposures in the area of **tax audit, statutory audit and internal audit**. Worked on assignments that include **Ind As disclosures** and involved in filing **tax returns and GST returns**. Worked on clients across industries like coal beneficiation, steel casting and agro products industry. Employment experience of 7months as audit assistant in framing **GST compliance framework** and facilitated **finalization of accounts and financial reporting** for a coal beneficiation company.

Pre Qualification Employment Profile:

Worked as an Audit Assistant at P.G. Joshi &Co., Chartered Accountants, Nagpur (February 2021 till date.)

Type of assignment	Sector/Industry	Experiences gained in Employment
1. Internal Audit of Private Company.	Coal Beneficiation Industry.	<ul style="list-style-type: none"> • Assisted in framing the internal controls regarding GST compliance framework . • Prepared MIS Reports regarding the coal inventory and SOP for billing cycle. • Prepared Costing Reports. • Assisted in closing of accounts at year end. • Facilitated Financial Reporting as per Accounting Standards.
2. Special Investigative Audit under IBC, 2016 of Private Companies undergoing insolvency.(Reporting under section 43,45,50 and 66 of IBC Code, 2016.)	Hospitality Industry. Steel Casting Industry.	<ul style="list-style-type: none"> • Verified transactions undertaken by corporate debtor 2 years prior going into insolvency. • Assisted in reporting on diversion of funds raised by corporate debtor from Banks. • Verified extortionate credit transactions undertaken. • Analyzed inventory records and correlated electricity units consumed and coal consumed to arrive at standard production. Reported the deviations found in production.

Articleship Training Profile:

Articleship at P.G. Joshi &Co., Chartered Accountants, Nagpur (September 2017-January 2021)

Type of assignment	Sector/Industry	Experiences gained in Articleship
1. Statutory Audit of Listed Company.	Infrastructure and Agro Products.	<ul style="list-style-type: none"> • Part of the audit team for Annual and Quarterly filing of a BSC Listed Company (having turnover of Rs. 198 Crores). • Conducted trial balance scrutiny and verified IND AS 116 disclosures.
2.Statutory Audit of a. Nationalised Bank Branches b. Co-operative Bank	Banking Industry	<ul style="list-style-type: none"> • Handled crucial areas of NPA provisioning, trial balance scrutiny and LFAR Reporting. • Scrutiny of advances given to borrowers. • Calculation of revenue losses after scrutiny of accounts.
3. Internal Audit Miniratna Category-I Company	Manganese Mining Industry	<ul style="list-style-type: none"> • Calculated salary, subsidized services and other allowances extended to employees. Verified excess allowances provided and initiated recovery. • Checked internal controls while granting contracts to outside contractors by PSU. • Suggested policies for overall strengthening of Internal Controls in finance department.

Interests

- Sketching
- Playing Badminton

Certification

- Course on Financial Modeling by Udemy (Currently undergoing)
- (ICITSS)- Orientation Course by ICAI
- (ICITSS)- Information Technology Course by ICAI
- (AICITSS)- Advance Information Technology Course by ICAI.
- (AICITSS)- Management and Communication Skills Course by ICAI

Type of assignment	Sector/Industry	Experiences gained in Articleship
4.Income Tax Return Filing and Tax Audit.	Direct Taxation.	<ul style="list-style-type: none">• Performed Tax Audit Reports in Form 3CA/CB, computation and filing ITR forms for Individual, partnership Firm and Private Limited Company.
5.GST Returns .	Indirect Taxation.	<ul style="list-style-type: none">• Filed GST Returns [GSTR 3B, GSTR 1, GSTR 4 and GSTR 7]• Exposed to Annual Return filing and GST Audit report.• Reconciliation of GSTR 2A with books.
6. VAT Audit Report Filing.	Indirect Taxation.	<ul style="list-style-type: none">• Filed VAT Audit Report(Form 704) and VAT Returns.
7.Valuation of Financial Assets.	Rolling Mills Industry.	<ul style="list-style-type: none">• Assisted in Valuation of Financial Assets and Securities of a Private Limited Company undergoing insolvency.

Professional Qualifications:

Level	Institution	Year	Result
CA Final Group II	ICAI	July 2021	241/400
CA Final Group I	ICAI	November 2020	200/400
IPCC (Both Groups)	ICAI	May 2017	399/700
CPT	ICAI	June 2016	153/200

Academic Profile:

Certificate/Degree	Board/University	Year of passing	%
B.Com.	RTM Nagpur University	2019	65.38
HSC (XII) (Commerce)	Maharashtra State Board	2016	92.46
SSC (X)	Maharashtra State Board	2014	96.00