

## **AVIJIT DAS**

**Add:** Narendrapur, Ramchandrapur  
Subhspully , P.S- Sonarpur  
Kolkata -700103

Mob. No- +91-8240872465 / 9748015724  
E-mail ID – avijitdas3496@gmail.com

### **OBJECTIVE:**

Looking for a challenging and performance oriented position with reputed organization where my knowledge and skill can significantly impact the company's development .

### **EXPERIENCE:**

#### **NIYAMA MANAGEMENT & BROKING SERVICES LLP**

**Type of Industry** : Mutual Fund Broking Company  
**Designation** : Senior Accountant  
**Tenurity** : 10<sup>th</sup> March 2020 – Till Date ( No Employ Id )

#### **Key Responsibilities:**

- 1) Bank Entry
- 2) Share & Fund Units Maintenance
- 3) GSTR-3B & GSTR-1 filling

#### **MADHAB MARINE & LOGISTIC COMPANY :**

**Type of Industry** : Logistic Company  
**Designation** : Junior accountant  
**Tenurity** : 1<sup>st</sup> January 2019 TO 3<sup>rd</sup> March 2020 ( No Employ Id )

#### **Key Responsibilities :**

- 1) E-way bill Generate & Bill Of Entry
- 2) Transport Management
- 3) Bank Entry

#### **EASTERN TRADING COMPANY & SHREE HARI TRADERS:**

**Type of Industry** : Oil Manufacturer & Raw Materials sales company  
**Designation** : Part Time Accountant  
**Tenurity** : 1<sup>st</sup> January 2017 TO 30<sup>th</sup> October 2019 ( No Employ Id )

**Key Responsibilities :**

- 1) Manage day to day logistics activities associated with stock
- 2) Sale and purchase bill entry
- 3) Stock manufacture
- 4) E-WAY bill Generate
- 5) GSTR-1 & GSTR-3B Return Submit and GST Challan issued

**SILVER LINE SOLUTIONS :**

**Type of Industry :** Tally Software Support and sales partner

**Designation :** Customer consultant

**Tenurity :** 1<sup>st</sup> July 2017 TO 30<sup>th</sup> September 2018 (No employ id)

**Key Responsibilities :**

- 1) Tally software Sale
- 2) Clients support

**EDUCATIONAL QUALIFICATION :**

QUALIFICATION	UNIVERSITY/BOARD	YEAR OF PASSING & MONTH	SCHOOL/ COLLEGE	PERCENTAGE
CMA FOUNDATION	ICMAI	2021	ICMAI	52%
B.Com GRADUATE (Hons.)	UNIVERSITY OF CALCUTTA	December - 2020	DINABANDHU ANDREWS COLLEGE	44%
HIGH SECONDARY	WEST BENGAL BOARD OF SECONDARY EDUCATION	February - 2015	BORAL HIGH SCHOOL	60%
SECONDARY	WEST BENGAL BOARD OF SECONDARY EDUCATION	March - 2013	LASKARPUR VIDYASAGAR VIDYAPITH	45%

**NOTE:** Graduation gape for family reason,

## **PERSONAL DETAILS**

**FATHER NAME :** SUBODH DAS

**DATE OF BIRTH :** 18/02/1998

**ADDRESS:** Ramchandrapur, Narendrapur, Subhaspully, PIN : 700103

**GENDER:** MALE **Religion:** HINDU

**PAN NO :** CMEPD1393P

**LANGUAGES KNOW:** BENGALI, HINDI, ENGLISH

**DECLARATION :** I hereby declare that the above information is true and correct to the best of my knowledge and belief .

DATE:

SIGNATURE: