Email: - abhijeetsingh.sisodia@gmail.com

### **CAREER OBJECTIVE:-**

To work in a challenging and dynamic environment and to keep adding value to the organization that I can represent and serve, while also currently upgrading my skills and knowledge.

# **ACADEMIC QUALIFICATION:-**

Qualifications	Institution	Board/	CGPA/	Year Of
		University	Percentage	Passing
M.B.A(Finance + Marketing)	Shri Vaishnav School of Management	Shri Vaishnav Vidyapeeth Vishwavidalaya	8.81	2021
B.COM (HONS)	K.K.College	D.A.V.V.	59.8%	2019
Std. XII	Takshshila School	M.P.Board	75.2%	2016
Std. X	Mar Thoma Higher Secondary School	C.B.S.E.	5.8	2014

## **Computer Proficiency:-**

- Tally ERP. 9 + GST
- Intermediate level of Microsoft Office and Windows.
- Busy Accounting Software.

### **EXPERIENCE:-**

- Organization: DIGI REACTS PVT. LTD.
- Duration: July, 2018 TO July, 2019
- Profile: Assistant Trainee Accountant
- Major Responsibilities: Supporting in Audit of MSME and Small Enterprises
- Key Leaning: Filing of GST Returns, Income Tax Returns and How to conduct Audit.

## Work Projects:-

- Filing of Annual GST Return and Income Tax.
- Supporting in Audit of Small Enterprises.
- Filing of VAT, Excise, and Custom Return.

#### **E- Certificates-**

- Participated in Quiz Competition on Research Methodology organized by Mangalayathan University Aligarh (U.P.).
- Career edge knockdown to lockdown online course by TCS ion.
- Understanding Settlements in Financial Sector online course by TCS ion.
- Accounting Fundamentals online course online course by TCS-ion.
- Understanding Market Risk in Financial Sector online course by TCS-ion.
- Understanding Mutual Funds and Role of a Transfer Agency online course by TCS-ion.
- Participated in 19<sup>th</sup> National Summer Internship Project Report Contest (Online) at Pragya 2020 in Prestige Institute of Management and Research, Indore.

#### **Extra Curriculum Activities:**

- Seminars/ Workshop Attended:
- 1) One Week Webinar cum Workshop on Research Methodology.
- 2) One Week International Webinar Series on Operations Management.
- 3) Seminar on Data Analyst.
- 4) Two days International Management Conclave held by Indore Management Association.
  - Industrial Visit: Madhya Pradesh State Cooperative Dairy Federation Ltd.
  - Co- Curricular Achievements & Activities:
- i. Participated in Olympiad Exams in high school.
- ii. Participated in inter school sports competition.
- iii. Participated in ICITSS ORIENTATION COURSE organized by ICAI (Indore Branch).
  - Volunteer in Spardha, 2020 (Sports Event).
  - Virtual Internship:
    - 1) APAC Investment Banking Virtual Reality Intern Experience by CITI
    - 2) Investment Management Virtual Internship Program by Future Impact

#### **Personal Profile:**

- Brief Profile: I am amiable, cooperative and sincere person.
- Strengths: Pragmatic, Sincere, Perseverance, Good Grasping power.
- Hobbies & Interest: Playing indoor games, writing quotes, sports, music, etc.
- Date of Birth: 15/08/1998
- Contact Address: EK 372 Scheme No. 54, Vijay Nagar, Indore

### **Declaration:-**

I hereby declare that all the above information is correct best of my knowledge.

Date:-

Place:- Indore (Abhijeet Sisodiya)