

CURRICULUM VITAE

ADARSH KASHIV

110, Sector E, Slice no. 3, Scheme
no. 78 Indore (M.P.)

Contact No.: +919755827907,

Email: Ads.ksv01@gmail.com

Objective:

To work in the main stream of an organization acquiring and utilizing the knowledge and skills for the development of organization.

EDUCATION:

Sr. No.	Name of Exam	Institute & Place	Year	Percentage Achieved
1	BE (Mechanical engineering)	RGPV Bhopal (M.P.)	2019	60%
2	Higher Secondary school Certificate Exam (12 th)	M.P. Board Bhopal (M.P.)	2015	68%
3	High School Certificate Exam (10 th)	M.P. Board Bhopal (M.P.)	2013	64%

COMPUTER SKILLS:

- Working on SAP and Logistic Software
- Internet Surfing
- MS Office (Word, Excel)
- Computer knowledge

EXPERIENCE:

- **Company** : Future Consumer Limited, Indore
Designation : *Commercial Coordinator*,
Duration : From July -2021 to Till Now
Job Profile : To work as a **Commercial Coordinator**, Inward & Outward in SAP by T-code MIGO & finding sales order & deliveries & processing billing, FCL Branch to Branch billing, FCL TO RRL billing, Stock maintain by FIFO, Stock Movement, Providing Purchase order to Vendors, Vehicle tracking.
Reporting : Daily MIS reporting to Commercial Manager, Daily & Monthly sales report, Stock transfer report, DMS report, Monthly Inward.

- **Company** : Life care Group (Jyothy Labs Limited) Indore
Designation : SAP OPERATOR,
Duration : From Jan -2020 to June-2021
Job Profile : To work as an *SAP OPERATOR Inward & Outward in SAP By T-Code MIGO and Billing process By T-code VA01, working with logistic software, received party order And supply stock,*
Reporting : *MIS reporting (daily and monthly), Stock maintain by FIFO, Party NEFT and RTGS Collation Record, Daily Stock Reports and Sales Reports, Monthly stock Physical verification Reports, And PV Audit,*
- **Company** : Shree Sai Enterprises, Pithampur
Designation : Graduate Engineer Trainee
Duration : From July -2019 to Dec- 2019
- **Company** : Metro cash & carry, Indore
Designation : GR associate,
Duration : From Aug -2017 to Jun-2019

HOBBIES & INTERESTS:

- Surfing internet
- Watching Movies
- Listening Music

PERSONAL PROFILE:

Father's Name : Shri Kailash kashiv
Mother's Name : Smt. Manju kashiv
Date of Birth : 03rd Aug 1997
Permanent Address: 110, Sector E, Slice 3, Scheme no. 78
Indore, MP
Languages Known : English and Hindi
Nationality : Indian
Marital Status : Unmarried

DECLARATION:

I hereby declare that the information given by me is true to the best of my knowledge & belief.

Date:

____/____/____

Sign._____

Place:

Indore (M.P.)

Adarsh kashiv
Mobile No. 9755827907