

CARRICULAM VITAE

AMIT KUMAR DEBANSHI

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Objective: To be cent percent professional associated with growth and knowledge serving in the field of and self. Concentrating on knowledge and converting the knowledge into fruitful ideas for success.

> Work Experience

- : - Two years experience as an 'Asst. Accountant & COMPUTER Operator' in "Kanksa Truck Owners Association". DGP-12.
- : - As a 'Rural promoter' under marketing in "Moser Bear entertainment LTD".
- : - As a 'Customer Care Executive' on "Spanco BPO Service Ltd".
- : - Work as a Store Incharge on "Shree Vaishnavi Ispat Ltd. For period of 6th year
- : - Brahm (alloys) ltd. As an Office Assistance from 12-02-2017 to 31-12-2017.
- : - AUTO RIDER as a Accounts Manager from 01-01-2018 till 05-07-2021.(Due to covid can't continued).

> Work Base

: - Daily Stock Maintain (With bin card), Purchase & Sale Register Maintain daily basis, GRN & Indent Making, Follow up P.O. Bill By Bill. Out ward register maintain, Issue register Maintain, local purchase, Production report making (daily/month basis), ABC analysis of stock, Sale bill Create on GST. File return on GSTR-1& 3B, Maintain GST registers (like Sale BToB, BToCs Etc.). & also knowledge in attendance register, Maintain Cash & Bank book daily basis, work with SAP(excellon05), work on PF , ESIC, etc.

> Educational Qualification

Examination / Degree	Year	Board / University	Stream
Madhyamik	1999	W.B.B.S.E	General with additional
Higher Secondary (10+2)	2001	W.B.C.H.S.E	Acc., B.O., Eco., Eco.Geo.,
B.Com (10+2+3)	2004	Burdwan University	Accountancy (Pass)

> Professional Qualification

Module

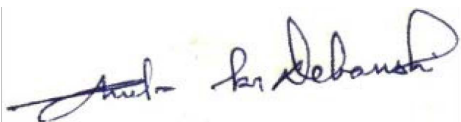
Fundamental of Computer, Operating System – DOS & Windows'98,2000,2007,XP,VISTA,8,10, MS-Office (Word, Excel, Power Point), Database Management System (Visual Fox pro), Internet & E-mail ,Accounting Packages Tally – 5.4, 7.2 ,erp-9, FACT-LITE, EX-GEN, ACCORD, transoft, Ace 10,etc.

➤ Hobbies

Playing various games and Travelling

- **Father's Name** : - Sri Nimai Chandra Debanshi
- **Present Address** : - Shree pally. Arrah
P.O.-Arrah, Durgapur – 12.
Dist.: - Burdwan (West Bengal).
Pin Code: - 713212.
- **Permanent Address** :- Vill+P.O -Bamunarah. Durgapur-12,
Dist.-Burdwan (West Bengal)
Pin Code-713212. (Officially)
- **Date of Birth** : - 10th May 1983.
- **Religion** : - Hinduism.
- **Marital status** : - Married
- **Nationality** : - Indian.
- **Sex** : - Male.
- **Language Known** : - Bengali, Hindi, English.

I solemnly affirm that the information mentioned above is true to the best of my knowledge and belief.



Signature

DATE:-
PLACE:-Bamunara.