



ANOOP KUMAR SAXENA

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An incisive professional with over 30 years of experience in Management of Warehousing, Logistic and Inventory Control, I am looking for exciting positions in an organization where my expertise can be used for value building result.

SUMMARY

Skand Marine Service Private Limited

May – October 2020:

Operations Head, Marketing Logistics and Support Function, North Region

Skand Marine is one of the leading material handling companies in India, engaged in offering specialized rental, sales and services for Forklifts, Reach Trucks, Tow Trucks and Battery-Operated Pallet Trucks. Established in the year 1983, it is the oldest in the trade and with a Pan India presence and a huge customer base.

- Development of Market for North region, controlling a business of 60 Million Rupees for North Site
- Service provider to existing clients
- Negotiation of contracts and services for new customers to ensure smooth onboarding
- Operational Force Management for smooth operation
- Handling a team of 250 members of Operational Team
- Logistic management for heavy duty equipment
- Negotiations with vendors for cost savings

Associated with Honda Cars India Ltd

April 1997 – May 2020:

Managerial Position in Parts Logistic Control Supply Chain Management (Logistics-Material Service)

Year 2008-2020:

- Indent and procurement control for non-OE inventory.
- Responsible for critical parts and their smooth production by coordinating with other departments i.e., Purchase, Accounts, Administration and OE-original and spares Department.
- Responsible for vendor development for cost reduction.
- Control and monitor third party for efficient working of the department.
- Facilitator in Internal and External audit control.
- Being the senior-most person of department, took active interest in guiding the department and juniors.

Year 1997-2008:

- Monitored logistic schedule of all local part suppliers.
- Monitored Inventory levels of all local parts.
- Responsible for timely QC clearance of local parts received (Non – DOL)
- Skilled at monitoring transactions that lead to change in stock level and ensuring appropriate line side delivery for the target production.
- Responsible for coordinating with Logistics department for timely receipt of Containers and with Production Control Department for effective Niguri control.
- Responsible for corresponding with outsource suppliers and third-party logistics.

AREA OF EXPERTISE

Activity	Method of Control
Warehouse Management	Storing and Distribution of Parts
Ensuring Product Identification	Logistics Finalization for all Local Parts
Monitoring the Local Part Delivery Schedules	Interaction with Purchase and QC, PC & Spare Parts
Costing and Breakup Analysis	Negotiation with supplier.
Raising Contract and Purchase Orders	Scheduled Monitoring of Procurement
Monitoring Transactions	Staging of CKD & local parts for batch wise production
Issuance of CKD Parts (Child Parts) To Local Vendors	Reconciliation of Loss in Incoming/Outgoing Material
Management of all transaction of General Material (non-OE), Management of Hazardous Chemical Stores	Scrap disposal by contract, collection, sale & reconciliation.
Inventory control system	Reordering system by self-controlling non-OE parts

WORK EXPERIENCE SUMMARY

Warehouse Management

- Imparting guidance to the warehouse team & guiding them on resolving performance bottlenecks.
- Implementing the SOP's (Standard Operating Procedures) in the warehouse.
- Identifying new & better space saving techniques for goods movement, identification & storage.
- Efficiently managing the Inventory, Manpower & Material handling systems to maximize productivity.

Inventory Management

- Monitoring off-campus warehouse & inventory management and monitoring the replenishment of stock items by raising indents and delivery advice & scrutinizing purchase indents for spare parts of equipment.
- Coordinating between MMD and production for better material flow leading to better production output.
- Governing the inventory function to curtail inventory-holding expenses and adhere to the minimum inventory level to minimize wastage.
- **Introduced the concept of *Just In time* deliveries by identifying new vendors.**
- **Introduced the concept of *Perpetual Inventories*, apart from the regular half yearly and annual inventory taking.**
- Reconciliation of Physical Stocks vs Book Quantity.
- Managing appropriate inventory levels of hazardous chemicals stores as per Government rules and regulations.

Logistics Management

- Managing logistics, negotiating with transporters for cost effective transport solutions and clearances. Preparing tenders and awarding material handling contract to the most cost-effective vendor.
- Monitoring the fleet of vehicles and transporters ensuring on time delivery and transit norms along with analyzing the loss in transit and undertaking measures to control the same.
- Drafting the procedure of store housing and distribution/dispatches.

Vendor Management

- Developing long-term partnerships with local suppliers; managing day-to-day supplier performance to ensure meeting of service, cost, delivery and quality norms for non-OE items in coordination with Purchase Department.
- Consistently evaluating vendor performance to ensure adherence to predefined specifications and supply of quality material and execution of job works.

Commercial Operations /Logistics

- Interacting with the users/shops and keeping them informed on the status of running orders/stock.
- Functioning as an interface for coordinating with Production and Imports Departments to ensure that the production schedule is met.
- Raising indents for non-OE material, coordinating with Purchase Department for timely order, delivery and distribution, quality and payments.

Excellent interpersonal, analytical skills with proven track record of spearheading cost innovation projects.

ACHIEVEMENTS

- **Established *Buy Back System* for Inventory Control. This is being used in all Indian Offices.**
- Achieved cost reduction by establishing in-house assembly of loose parts.
- **Played a pivotal role in developing and implementing Inventory Control system and integrated the system with GPCS, responsible for developing ERP system for non-OE materials.**
- **Played a pivotal role in developing and implementing SAP system which is being used in India Offices.**
- Preparation and complete control of budget for Part Logistic Control Department in all India Offices.
- **Achieved reduction in man hours needed while maintaining the same efficiency in my department.**
- **Achieved reduction in inventory which resulted in huge financial savings and return to the company.**
- **Full scale setup of Scrap Department which is completely functional in all India Offices.**
- ISO 9000:2000. Preparation of ISO procedures and OPS.
- ISO 14001. Preparation of ISO procedures and OPS.
- Continuous implementation of 5S, NH-Circle, **Kaizen** and Manufacturing Theme in department.

PREVIOUS EMPLOYERS

April,1991 to 1997: Executive, M/s Hero Motors, Ghaziabad

A reputed Munjal group of Industries, Ludhiana - manufacturing 50 cc/75 cc two-wheeler in Collaboration with PUCH of Austria.

1989 to 1991: Incharge-Stores & Purchase, M/s Vedion TV Manufacturing, Noida

Company deals with manufacturing & sale of electronic items.

1987 to 1989: Management Trainee (Sales), M/s Hero Cycles Limited, Sahibabad, Ghaziabad

Largest manufacturer of bicycles across the globe.

1986 to 1987: Development Officer, M/s Sahara India Limited, Lucknow

India's first para banking company, dealing with short and long-term public deposits.

ACADEMIC CREDENTIALS

Year 1987-MBA in Marketing & Sales Management from Institute of Productivity and Management Lucknow.

Year 1986-M.COM From Lucknow University.

PERSONAL DETAILS

Date of Birth : May 2, 1962
Languages Known : English, Hindi

(ANOOP KUMAR SAXENA)