

# Curriculum Vitae

## Mr. Anuj Satensra Singh

Sai aangan building flat no.9  
Netaji nagar chowk Pimple Gurav  
Pune 400161

**Mob no:** 9595333976

**Email:** [sanuj4849@gmail.com](mailto:sanuj4849@gmail.com)

### **CAREER OBJECTIVES :**

I am seeking employment with a company where I can use my talents and skills to grow and expand  
I want to succeed in a stimulating and challenging environment, building the success of the company while I  
experience advancement opportunities.

I want to excel in this field with hard work, perseverance and dedication.

I am seeking a competitive and challenging environment where I can serve your organization and establish an  
enjoyable career for myself.

### **Experience Details:**

Organization/Company	Position	Job Profile	Total Experience
Sun Facility Services Pvt Ltd	Operation Manager	Support worker communication with management Team	August 2020 to till date
Talani Corporation	Sales Manager	Meet to Architect and give them information about products.	April 18 <sup>th</sup> 2019- July 2020
Nestaway tech pvt ltd	Back office, Mailing team	Support to our customer handling complaints through mail.	April 04 <sup>th</sup> 2017 - 18 <sup>th</sup> March 2019
Just Dial Ltd	Customer support executive	Support to our customer Handling complaints and queries, through calls and emails and working on many tasks.	July 20 2015 - March 31 <sup>st</sup> 2017

### **DEMIC DETAILS**

1. B.com passed with 52 % Pune University
2. H.S.C passed with 67 % from Allahabad board Uttar Pradesh /
3. S.S.C passed with 64.50 % from Allahabad board Uttar Pradesh.
4. SKILL SET
5. Programming Languages: Basic of C, C++
6. Database Languages: SQL, PL/SQL.
7. Operating System: Windows.
8. Web Development: HTML.

### **• EXTRA CIRCULAR ACTIVITIES:**

1. Played Pune cricket At Distric level Tournaments, also played in inter collage matches.
2. Good Knowledge of MS Word, Notepad, Ms PowerPoint.

- **PERSONAL DETAILS :**

**Name:** Anuj satendra Singh

**Date Of Birth:** 05/04/1993

**Gender:** Male

**Marital Status:** Married

**Nationality:** Indian

**Permanent Address:** Sai aangan building flat no. 9 netaji nagar chowk pimple gurav pune 411061.

**Languages Known:** English, Marathi and Hindi.

- **Interest & Hobbies:**

1. Singing, Internet Surfing.
2. Playing Cricket, Chess, like to gain new information.

*“I hereby declare that the statements made in the Resume are true, complete and correct to the best of my knowledge & belief.”*

Yours Sincerely,  
**Anuj Satendra Singh**