

ATUL SHARMA

Mobile: 7011930359 * E-Mail: atulsharma110197@gmail.com

**An ambitious, hardworking professional targeting challenging and enriching assignments
with a reputed organization**

SYNOPSIS

MBA aspirant and a BCOM Honours Graduate from University of Delhi with 1.5 years of experience in the field of Sales and Marketing. Accomplished in building an extensive client base, coordinating the internal and external customers. Been proactive and focussed in my work. Possess excellent communication skills and management. My career objective is to be associated with a company where I can utilize my skills and gain further experience while enhancing the company's productivity and reputation.

EXPERIENCE

Tempo Automobiles Pvt Ltd (Force motors OEM) (Nov'18 to Mar'20)

Worked as a sales officer in commercial automobile dealing with various business to business industries

TRAINING EXPOSURE

Think and learn Pvt Ltd (BYJUS) (Jan'21 to Feb'21)

Successfully completed 1.5 months training programme with BYJUS as a Business Development Trainee which provided experience and excellence in actively dealing with the potential customers

ACADEMIC CREDENTIALS

Pursuing	MBA – Rajasthan Technical University (Session 2020-22)
2020	BCOM Honours - University of Delhi Secured 60%
2017	Common Proficiency Test (CPT)- Institute of Chartered Accountants of India Secured 60%
2015	Higher Secondary Certificate– Central Board of Secondary Education(CBSE) Secured 67%
2013	Senior Secondary Certificate- Central Board of Secondary Education(CBSE) Secured 80%

BEYOND CURRICULUM

- Represented Force Motors in Automobile Exhibition at Pragati Maidan, Delhi
- Proficient in Microsoft excel, word, Tally ERP and Power point
- Completed certified 100 hours ITT training program conducted by ICAI
- Completed certified course in yoga and participated in various yoga competitions in school

STRENGTHS

- Good communication skills
- Goal oriented person
- Believes in smart work
- Disciplined, punctual and open minded
- Learns quickly and performs better under pressure

PERSONAL INFORMATION

Date of Birth : 11th January 1997

Address : RP Bagh, Delhi 110007

Linguistic Abilities : English, Hindi , Punjabi