



# Tripti Gupta

*A Chartered Accountant , having 3.5 years post qualification*

*Experience in the field of taxation & auditing.*

*Seeking challenging positions to apply my creativity and skill in a reputed organization with the prospect of career growth.*

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Ghaziabad, Uttar Pradesh

## PROFESSIONAL QUALIFICATION

### Chartered Accountant (May 2017)

*The Institute of Chartered Accountants of India*

*Achievement - 60+ marks*

*SFM, Financial Reporting and IDT(Final)*

*Auditing, Accounting, Advance Accounting, law Costing (IPCC)*

## Education

B. Com – Delhi University – 62.81%

10+2 (CBSE) –D.D.P. S - 92.40%

10 (CBSE) – D.D.P.S - 93.60 %

## Work Experience

### Indirect Taxation Experience

Annual Return/Annual Audit - Form GSTR-9 and Form GSTR-9C of various entities involving reconciliation from books of accounts & GST returns alongwith clearances on positions.

ITC Reconciliation - Working in reconciliation of input tax credit reflected in Form GSTR 2A generated from portal and ITC availed in Form GSTR-3B having ITC amounting to INR 800 cr.

Service Tax Audit - Preparation of reconciliation of service tax returns and books of accounts in response to the show cause notices received from the department.

On Call Advisory - Provided “on call advisory” support to client’s post GST implementation issues.

Export Incentive – Applied for Exports benefits in “Service Exports from India Scheme” including review of documents and Departmental hearings.

Monthly Compliances – Review of monthly indirect tax compliances.

## Skills

Confidence

Team Work

Decision Making

Research & Strategy

Public Speaking

## Organizations

### KPMG (Jan 2018 – Present)

*Assistant Manager – Indirect Tax*

Indus Towers

Nestle Limited

DP World

Uniper India

Molson Coors

BVCPS & others

- **Due Diligences** - Involved in various due diligence assignments
- **Tax Clearances** - Assisted in indirect tax clearance of various audit clients consisting of litigation on VAT, service tax and other IDT Acts.
- **Advisory** - Drafted opinion upon queries pertaining to the GST Act.
- **HSN Classification** – Provided assistance in classification of HSN/SAC.
- **Updates** - Prepared and sent updates on circulars/press releases/notifications after council meetings to clients.

## Pre-Qualification Experience

### *M/s S.K Kumar & Co & M/s P. jain & co*

- Delivered assignments of auditing for various organizations across Real Estate, Manufacturers, Wholesale Traders and Retail Traders in internal and Statutory Audit.
- MIS preparation in real estate and manufacturing entities.
- Filing of income tax returns, VAT returns, Service tax returns ;
- Service tax and VAT assessments;
- Internal audit of real estate client;
- Filing of Income tax Returns

### *As Article Trainee – Industry Exposure*

ENTITY	INDUSTRY	WORKING	AUDIT
MMR SAHA Infrastructure Pvt. Ltd	Real Estate	Sample Checking & Test of Details	Internal Audit
Comfort Inn Anneha	Hotel	Room Tariff audit	Special Audit and MIS preparation
Uttam Sucrotech Limited	Manufacturing industry	Purchase Audit with Vat Details & Excise registers	Statutory Audit
Parsvnath Developers Limited	Real Estate	Commercial audit, transfer audit, cancellation audit, new bookings & customer Reconciliation.	Internal Audit
Vardhman Educational Society (Delhi Flour Mills)	Registered Society	Fixed assets, FDRs, TDS, Grants from Government, Fees & salary audit	Statutory Audit
Pentaloon/Ezone	Retail	Compliance of SOP Guidelines	Internal Audit



## Certificates



## IT Forte

SAP, ERP, Microsoft Office & Tally

## Interests

