

CURRICULAM VITAE

Personal Id: goutamchakraborty264@gmail.com

GOUTAM CHAKRABORTY

COMMITMENT IMPLIES

- Optimistic
- Smart Working
- Dynamic
- Needful
- Trusted

ASPRIATION

- Accepting challenges to perform better in anywhere.

STRENGTH

- Flexible and cooperative minded, can adopt to any business environment

CAREER SUMMARY

- Have around 10 years of diversified experience in the field of Sales & Service and office related jobs

EXPERIENCE IN DETAILS

NAME OF THE COMPANY	PERIOD / YEAR	JOB PROFILE & RESPONSIBILITY	DESIGNATION
Vijayshree Autocom Limited	From Feb'2022	We are the manufacturer of Automotive & Fan products. I am looking after the market development, Vendor follow up & some of product purchase. Our clientele is Tata Motors, Ashok Leyland, Orient, Polar, Crompton Fans etc.	MARKETING OFFICER
ITC Limited HORECA Channel (Off role)	From 2017-2022(Jan)	Sales & Marketing – Tobacco products in HORECA channel at Kolkata (Hotels, Restaurants & Bar, pub and Clubs).	SALES SUPERVISOR
Shalimar Paints Ltd, Kolkata	From 2012 – 2016 (Jan)	Project sales, dealer sales, production based sales & collection, old outstanding follow up, creating indent as per customer requirement etc. Area – Kolkata, Howrah, North 24 Parganas, Jamshedpur	SALES OFFICER - (INDUSTRIAL)
Vinayak Rail Track Pvt. Ltd. Kolkata	From 2010 to 2012	Maintain Petty Cash, Banking, Labour Payment, Local Vendor payment, Purchase – Paints, Gas Cylinder (O2, CO2) for fabrication job, Local materials purchase, Maintaining Raw material accounts, Party ledger account, Official drafting and prepare of verity statement	OFFICE MERKETING SUPERVISOR.

		<i>by using MS Office Word & Excel.</i>	
Flora Cosmetics, Kolkata	From 2008 to 2010	<i>Handling Dealers, visiting shop to shop for sale of cosmetic products.</i>	SALES SUPERVISOR.
Shoppers Stop (South City) Kolkata	From 2007 to 2008	<i>In house Sales & Service - 'STOP BRAND' Garments product</i>	CSSA – CUSTOMER SALES & SERVICE ASSOCIATE
Aditya Birla Group ('MORE' Retail Sector)Kolkata	From 2006 to 2007	<i>In house sales & service – All type of Food, Grocery & Stationery products.</i>	CSA – CUSTOMER SERVICE ASSISTANT

ACADEMIC QUALIFICATION

- Passed B Com from Calcutta University in the year 2004.
- Passed Higher Secondary from W.B.C.H.S.E in the year 2001
- Passed Madhyamik from W.B.B.S.E in the year 1999.

PROFESSIONAL QUALIFICATION

- Microsoft Word, Excel, Power Point.
- Retail Management certification course – From IIJT
- Microsoft Hardware & Networking – From IIHT.

FACTUALS

<u>Date of Birth</u>	16 th February 1983
<u>Father's Name</u>	Kamal Kumar Chakraborty
<u>Permanent & mailing address</u>	Vivekananda Nagar, P.O. Podrah Dist. Howrah, Pin 711 109, West Bengal
<u>Mobile</u>	8240848239 / 9874249958
<u>Nationality</u>	Indian
<u>Religion</u>	Hindu
<u>Languages known</u>	English, Bengali, Hindi
<u>Hobbies</u>	Biking, sports & Music

KEY SLEIGHT

Dynamic, Trusted, committed, achievement oriented good analytical, negotiation skills and ability to work in a team as well as an individual under pressure of deadlines and ready to enjoy challenges working with a highly motivated group of professionals.

DECLARATION

I do hereby declare that all the above information is true to the best of my knowledge.

Date: 13.07.2022
Place: Howrah

Goutam Chakraborty
Signature

