

CURRICULUM VITAE



BISWAJIT TANTI

Ph. No- 7086029557

C/O: Bazil Tanti

Ashram Road, W/No-15

Dist.: Hailakandi, Assam.

Email: tantibiswajit.172@rediffmail.com

CAREER OBJECTIVE:

Looking for a progressive organization that gives me scope to apply my knowledge and skills along with my work experience and patience, and to be involved as a part of team that dynamically works towards the growth of the organization.

RESUME HEADLINE:

13 years of Experience in Civil Construction, OFC Laying & Cement Industry (Technical Service).

Professional Experience:

My job with Goldstone Cements Limited (Black Tiger) Starts from 20th Oct 2023 to till date as a Dy. Manager Posted at Nagaon (Central Assam).

Designation- Deputy Manager - Technical Service.

Job Responsibility: (Central Assam Zone):

1. Monthly target planning with team coordination.
2. Monthly demand generation activity planning with budget.
3. Visit Technocrats for Official Approvals.
4. Dealer, Sub dealer visit for do work with our brand.
5. Monthly report maintains in excel format.
6. Black Tiger Scheme handling for Contractor program.
7. Manage all Off roll & On roll team monthly target Setting.

Previous Professional Experiences:

- **My job with Dalmia Bharat Cement Limited from 10th May 2018 to 19th Oct 2023.**
Designation: Asst. Manager – Technical Service.

- **My job with Green Valliey Industries Limited (Max Cement) from 1st April 2016 to 31st April 2018.**
Designation: Sr. Executive – Technical Service.

- **My job with Dalmia Cement Bharat Limited from 13th April 2013 to 31st March 2016.**
Designation: Executive-Technical Service.

- **My job with Universal Infra World Pvt. Ltd from 1st Dec to 12th April 2013.**
Designation: Site In-Charge

- **My job with Mukand System & Networking Pvt. Ltd 2nd September 2010 - 31st Nov. 2011.**
Designation: - Junior Executive.

- **My job with BINNI Construction Pvt .Ltd.**
Duration: 1st January 2010 to 31st August 2010
Designation: Field In- Charge.

EDUCATIONAL QUALIFICATION:

- H.S.L.C passed from Hara Kishor High School (Board SEBA)
- H.S passed from S.S. College (Board AHSEC)

TECHNICAL QUALIFICATION:

- Diploma in Draughtsman (Civil) From I.T.I Srikona.
- Diploma in AutoCAD 2D 3D (Civil) From Amtron.
- Basic Computer knowledge.

EXPERIENCE IN CIVIL SECTOR:

- Compass with Chain, Plane Table, Dumpy Level , Auto Level GPS System.
- Making Site Plan of a plot area.
- Making Building Permission drawing as per measurement details.
- Building Planning for GMD Permission.

IT Skills

Operating Systems : Windows95, 97, 2003, 2007, 2008.

MS Words/Excel : Windows2003, 2007. 2008 MS-Outlook 2007, Power Point.

Auto Cad Software: Cad2004, 2006, 2007,2010.

MAJOR STRENGTHS:

- Efficient working nature.
- Quick learning in New Environment.
- Hard working Nature.

PERSONAL DETAILS:

Name : Sri Biswajit Tanti.
Father's Name : Mr. Bazil Tanti.
Mother's Name : Sri Bani Rani Tanti.
Date of Birth : 18th Sept. 1986.
Sex/ Marital Status : Male/Married.
Religion : Hinduism
Language Known : English, Hindi, Assamese & Bengali.

I do hereby declare that all the information given is true to by best of my knowledge.

Place: Nagaon
Date:

Signature.
Biswajit Tanti.