

PANKAJ KABRA (C.A.)

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Career Objective

To work in an environment that promotes continual upgrading of my knowledge and skills & to utilize this knowledge to contribute for growth of organization where I work.



Work Experience

S.L. Gupta & Company- (From June 2016 Till Now)

- Compilation of financial information of Sole Proprietorship firms, Partnership firms, Private Ltd. Companies.
- Statutory audit of Private Ltd. Companies and preparation of Audit Report.
- Filing of Income tax return of Individual, Partnership firms and Private Ltd. Companies.
- Filing of Tax Audit Report of assessee liable to tax audit under Income Tax Act, 1961.
- Registration under GST of clients.
- Filing of GST monthly returns.
- Filing of TDS return.
- Assisted in assessment proceedings of clients.
- Preparation of net worth reports for submitting to banks and financial institutions.

Computer Skills and Certifications

- Good knowledge of MS Word, MS Excel, MS Power point.
- Working Knowledge of Tally 6.6.2 and Compu Office Income Tax Software.
- Completed GMCS (General Management Communication Skills)-I and Orientation Programme organized by ICAI.
- Completed ITT (Information Technology Training) & Advanced ITT organized by ICAI.

Professional & Academic Credentials

Course	Institution	Year
CA	ICAI	July-2021
B.Com	JNVU, Jodhpur	2011-14
12 th	RBSE Board	2011
10 th	RBSE Board	2009

Details of Articleship (2013-2016)

S PARAKH & ASSOCIATES (PALI)

- Finalization of accounts including checking of balance sheet and P&L groupings and ensuring adequate disclosures in line with AS and Revised Schedule VI.
- Compilation of Audit Report.
- Tax audits of various corporate and non-corporate entities covered u / s 44AB of the I. T. Act, 1961.
- Internal audit of DB Corp Ltd. (Pali-Marwar)

Core Strengths

- Leadership Skills.
- Team Management.
- Pursue for innovation in work.
- Relationship management.
- Cost Saving Approach.

Personal Details

- **Date of Birth** : 23/04/1994
- **Father Name** : Dwarka Prasad Ji Kabra
- **Permanent Address** : Railway Station Road, Didwana (Nagaur)-Rajasthan
- **Current Address** : 187, Ram Nagar, IIIrd Lane, Pali-Marwar (Rajasthan)