

Riyaz

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Competencies

- SAP ERP and Oracle ERP
- Internal Control Review
- Risk Management
- Statutory Audits
- Review and analysis of Financial Statement
- Variance Analysis and Reasoning
- Foreign Currency Transactions
- Statutory Compliances
- Handling Revenue, Payroll, AP and AR business process
- Ind AS 115 and Ind AS 116.
- Performing Tax Audits
- Resource Planning & Deployment
- Group reporting for Material balances.

Professional Qualifications

2017 **Chartered Accountants** from The Institute of Chartered Accountants of India.

2015 **B.Com** from Mumbai University

IT Skills:

ERP Applications: SAP, Oracle Financials ERP
Office Applications: MS-Excel, Word, Power point, Teams, Skype.

Personal Details

Date of Birth: 01st December, 1992

Address:

B-202, Pragati Avenue, Plot no. 85-86, Sector 19. Ulwe. Navi Mumbai – 410206.

- Deputy Manager (Audit & Assurance) -

- Result oriented professional with **3 years** of post qualification experience in financial reporting, audit planning and concluding, statutory compliances, accounting functions, analysis of financial statements, performing and reporting on ICFR processes of the entity and 3 years experience as an Audit Associate with Deloitte India.
- **Since July'2017 with Deloitte, India, designated as Deputy Manager.**
- A strategic planner with proven ability to develop short & long term strategies, improve operations, impact business growth and maximize profits through achievement in financial / cost management, resource allocation, performance measurement and monitoring, internal controls enhancement, audit delivery and statutory reporting.
- Demonstrated business acumen in leading and managing the audit team through diverse and challenging audit projects and delivering on audit projects in time.
- Assisting the firm in implementing new audit tools by providing training and practical experience in handling of tools.
- An effective communicator with excellent relationship building, leadership and mentoring skills and proven ability to create new business opportunities and support & sustain a **positive work environment** towards the accomplishment of organizational goals.
- Providing direct review to the Deloitte Partner for audits performed.
- **Experienced as User in SAP and Oracle in terms of generating reports and viewing transactions in the system.**

Employment Details

Deloitte Haskins & Sells LLP (Deputy Manager) – from July 2017 to present

Job Description & Responsibilities :

- Handling Listed entities and Private limited companies operating in Manufacturing, Trading and Service sector industries.
- Liaisoning with Deloitte Partner and Audit Manager for planning of Area specific work to be performed.
- Performing ground work of audit, reviewing of work done by team members, concluding and reporting on audit performed
- Resource planning and deployment, tracking of performance of audit staff.

- Assign audit areas to team and assist team in completing assigned work.
- Performing of risk assessment procedures and determining the impact of the risk identified on the business of the client through having an understanding of the overall business process of the client.
- Reviewing and Testing of Revenue process of the entity which included complex and multiple streams of revenue and understanding of the point of revenue recognition as per Ind AS 115 and Accounting standard.
- Perform test of entities where revenue of the entity is in thousand crores.
- Reviewing the processes of the entity (viz. Revenue, Cash, Payroll, AP & AR) and identifying risk.
- Reviewing of old outstanding items and follow up with the Management for providing reasons of old balances and also provisioning requirement wherever required as per the accounting standards.
- Reviewing the control identified by the Management for mitigating the risk and evaluating the controls.
- Evaluating the control design and operating effectiveness of control.
- Performing fraud inquiries with the Manager and testing Management Override of controls.
- Performing test of details on Financial statement balances.
- Reviewing of Account balances, obtaining reasoning from client and evaluating the reasons obtained.
- Intercompany transactions review and elimination of group balances.
- Followup with Management for audit points identified during audit and conclude on the reason obtained.
- Identifying and evaluating subsequent events that may have an impact on the financial statements of the entity.
- Undertaking Inventory physical verification process also assist teams in performing physical verification process.
- Reporting to the Group Management for identified Material balances.
- Performing tax audits.
- Reporting on the Companies Auditors Report Order (CARO) requirement as a part of Statutory audit reporting.
- Reviewing and analysing of the transaction level data of the entity including Revenue, Accounts receivable, Accounts payable, Other expenses, Payroll, Other assets and Other liabilities.
- Performing analytical procedures for Revenue, Other expenses, Other assets and Other liabilities, AR, AP and Payroll balances.
- Testing of Actuarial assumptions as a part of Payroll testing.
- Testing of Commercial Papers, NCD's, Bonds, ICD's and Mutual funds of the entity.

Deloitte Haskins & Sells LLP– from April 2014 to July 2017
Audit Associate

Job Description & Responsibilities:

- Performed testing of Revenue account balance.
- Testing of Treasury process of the Tata Motors Limited, including Commercial Paper, NCD's, Bonds, ICD's
- Testing of Cash balance and BRS testing, evaluating and obtaining reasons of reconciling items pending for long.
- Performed Inventory Physical verification process and evaluating and obtaining reasons for reconciling items.
- Performing of testing of control related to Revenue and treasury part of Tata Motors Limited.
- Obtaining of third party confirmations and reconciling with the balances reported by the entity. Obtaining reconciliation from the Management where differences are identified.

Noteworthy Contributions:

- Handled Audit with 10 and more staff. Guiding and directing on the work to be performed. Co-ordinating with client to assist team with their performance of work.
- Conducted trainings for new cloud-based audit tool implemented by the firm which was attended by Senior Managers and Managers.
- Assist teams to conduct physical verification through mobile based count tool implemented by the firm.
- Tracking of audit progress through online and dynamic audit status update tool.
- Performing risk assessment procedures and analysing the impact of the risk on the business process of the entity.
- Part of the audit team and assigned and co-ordinated work of 10 audit members which was significant component of the International client.

Extra Curricular Achievements

- Part of social activities drive conducted by the firm.
- Took part in various competition at school and college level.
- Playing cricket, Table tennis, Carrom.

References: Available on request