#### SHIVAM JAISWAL

155, Rabindra Nagar,

Chandmari Road , Howrah

#### Contact Number- 8820991308

Email: jaisshivam06@gmail.com

### **OBJECTIVE :-**

To be a part of the organization where I can grow in terms of knowledge and skills.

## **ACADEMIC QUALIFICATION :-**

| EXAMINATION         | YEAR | SCHOOL/COLLEGE  | BOARD/UNIVERSITY    | PERFORMANCE |
|---------------------|------|---|---------------------|-------------|
| B.Com (Hons.)       | 2020 | Goenka College of<br>Commerce and<br>Business<br>Administration | Calcutta University | 8.39 CGPA   |
| Higher<br>Secondary | 2017 | Purwanchal Vidya<br>Mandir                                      | ISC                 | 95.75%      |
| Secondary           | 2015 | Sri R.N. Singh<br>Memorial High<br>School                       | ICSE                | 90.4%       |

# COMPUTER SKILLS:-

Well conversant with MS Office applications like MS Excel and MS Word.

Exposure of working with Accounting and Tax related software like Tally ERP -9 Zoho Books , Success, and CompuTax .

# WORK EXPERIENCE:-

2 years of experience in GST Firm.

#### **PERSONAL INFORMATION:-**

FATHER'S NAME: Manoj Jaiswal

DATE OF BIRTH:  $6^{TH}$  October, 1998.

NATIONALITY: Indian

LANGUAGES KNOWN : English and Hindi.