

NAME – BIJAN MITRA

ADDRESS – ABHOYNAGAR, PS – NISCHINDA

PO – ABHOYNAGAR, DIST – HOWRAH,

PIN – 711 205 (W.B)

PHONE NO: - 7044773071 / 861587146

E-MAIL :- bijanmitra1998@gmail.com



➤ **CAREER OBJECTIVES:**

To be Associated with a progressive Organization which can provide me with a dynamic work sphere to extract My inherent skills as a professional, use and develop my aptitude to enhance the organization's objectives & also attain my career goals in the process. To serve the organization by heart not by a mechanical brain.

➤ **ACADEMIC QUALIFICATION:**

EXAMINATION	BOARD	YEAR OF PASSING	MARKS	PERCENTAGE
SECONDARY (10)	W.B.B.S.E	2012 -2013	350	50%
HIGHER SECONDARY (COMMERCE)	W.B.B.H.S.E	2015 - 2016	353	71%
B.COM (HONOURSE)	CALCUTTA UNIVERCITY	2018 - 2019	440	49%

➤ **OTHER QUALIFICATION**

SKILL	DETAILS
BASIC OF COMPUTER	WORD 2007,EXECL 2007, POWER POINT 2007, ACCESS 2007, INTERNET & EMAIL
ACCOUNTING SOFTWARE	TALLY ERP9 & ADVANCE EXCEL

➤ **LANGUAGE PROFICIANCY**

- ENGLISH (Read, Write & Speak)
- HINDI (Read, Write & Speak)
- BENGALI (Read, Write & Speak)

➤ **WORK EXPERIENCE:-**

- Junior Accountant at Density Transformers Pvt. Ltd. To 01/08/2019 till now