

LAVESH AGARWAL

Mobile: +91 9461131692 Email: agarwal.lavesh1987@gmail.com



Manufacturing PLANT- Assistant Manager 9+ *years' experience*,

(LOOKING FOR BETTER POSITION IN AN ESTEEM ORGANIZATION)

Career Objective:-

"To adopt a career that will allow me to utilize my knowledge and skills to deliver better value to the organization, myself and to the society. I believe in a stimulating, challenging and professional work environment, which fosters team spirit that is crucial for long term personal and organizational success."

AREAS OF STRENGTH: -

Accounting & Taxation.
Financial Analysis & Audit.
MIS Reporting & Budget planning.

Contract Management & Ordering Negotiation.
Cost analysis and optimization.
Store Management

COMPUTER SKILLS: - i) Microsoft Office (Word, Excel, Access, Power Point. ii) C.A. Computer training program from Aptech Beawar (iii) Tally. (iv) RSCIT.

Professional / Educational Qualification

Year	Examination	Institute	Remark
May 2012	C.A. PCE(Inter)	ICAI	52.33%
Mar.2014	M.Com Final	M.D.S. University, Ajmer (Rajasthan)	51%
Mar.2005	Sr. Secondary	Rajasthan Board	69.38%

KEY SKILLS AND ATTRIBUTES

- Committed towards the completion of the assignments.
- A good team player who can mould according to situations.
- Tend to complete the given work on or before time.
- Possess good decision making ability.

Work Experience during Articleship: (C.A. Training)

Organisation: - M.G.Solanki & Company (Pali)

Tenure: - 27th Apr. 2007 to 26th Oct. 2010

- Assignments included extensive verification of statutory & Non-statutory Records required to be maintained by the organizations.
- Conducting Tax Audits, Internal Audit & Bank Audits.
- ITR Preparation and filling (Direct Taxation)

ORGANISATIONAL EXPERIENCE: (After Education)

Company name: - SGX Mineral PVT. Ltd. **(01st November 2013 till 31st July 2014)**

Company name: - Castamet works Pvt. Ltd. **(From 22nd August 2014 till 31st March 2019)**

Company name: - Plastene India Ltd **(Assistant Manager, from 01st April 2019 till July.2020)**

HDFC Bank: - Working in Loan department (DSA), **from Aug. 2020 to Feb. 2021.**

Company name: - Castamet works Pvt. Ltd. **(From 22nd Feb 2021 to till date)**

KEY RESULT AREAS DURING WORKING EXPERIENCE: -

- GST related all working
- Experience of working in SAP (HANA), ERP & Tally prime.
- Bank reconciliation along with Fund planning, Coordination with Bankers)
- MIS Reporting.
- Checking of vouchers related to Raw material, freight and other receipt notes.
- Accounting of Vouchers. (Contractors billing and sales transactions)
- Payment to contractors along with trial scrutiny.
- Tax Calculation and payment (VAT, Excise and Service tax)
- Budget expense planning and deviation working from actual expense.
- Assist in Internal Audit and coordination with external auditors.
- Sales bill generate & making e-way bill of all types.
- Material issuance with reconciliation along with Ideal inventory management.
- Scrape management.
- Physical audit of stock on monthly basis.
- Preparing EBIDATA and yield working on monthly basis.

INTEREST AND HOBBIES

- Reading News paper
- Cricket

PERSONAL DETAILS

Date of Birth : 05th November. 1987

Sex : Male

Marital Status : Married

Address : 11, Jagirdar Colony, Nearby Paras Colony, Masuda Road, Outside
Suraj Pol Gate, Beawar-305 901, Distt: Ajmer (Raj.)
094611-31692

I certify that above information is true as per best of my knowledge.

Lavesh Agarwal