

DEEPAKKUMAR

Mob:+919903355455 Email:mymailreco@gmail.com

Areas of Expertise

- Finance & Accounting Management
- External & Internal Audit
- Tax Audit under IT, Act
- Attending hearings with all Govt Officials and Cases
- TDS returns
- GST Return
- Attending hearings with IT
- MIS
- Meeting of Bank Officials for WC
- Internal Control
- Service Tax Audits
- New Initiatives

Personality Traits

- Strategic Thinker:
- Proven ability of developing insightful strategies, capitalizing on capabilities and converting potential into opportunities.
- Change Agent:
- Utilizing result-driven approach and growth-centered mind-set to drive positive change in the organizational culture; believes in leading by example.
- Persuasive Communicator: Effective articulation ability; can achieve clarity and persuasively secures buy-in and commitment.
- Conducted Audit with Big 4 Chartered firm for our Company.
- Having handy experience in M.S Office, Tally all version, TCS Ion ERP

Education

- CA (Inter) in 2012
- BCOMBNMU University

Seeking a position of
Internal Auditor/Assistant Manager/Finance
Analyst/Audit Manager in the Manufacturing/
KPO/ BPO/Service Industry/ Audits

INTERNAL AUDITOR, FINANCIAL REPORTING WITH A CAREER SPANNING 8 YEARS AND ARTICLE SHIP WITH CAREER SPANNING 3 YEARS.

Professional Abridgement

- Have Proficiency in Financial reporting and Finalization of accounts and ability to ascertain revenue leakage in organization
- Adept at Finance Functional Excellence.
- Excellent knowledge of financial data presentation and operational performances for effective decision making.
- Prioritize workload and multi-task; flexible to changing priorities. Direct in approach to discovering information.

FUNCTIONAL SKILLS

Finance Management:

- Conceptualizing and implementing competent financial strategies with a view to generate profits.
- Managing the functioning of finance processes, identifying improvement areas and implementing adequate measures to maximize customer satisfaction level.

Accounts Management

- Consolidating and preparing various reports, reconciliation statement, for evaluating differences in accounting.
- Preparation and conversion of IND AS Financials
- Monitoring preparation of financial statements, maintenance of statutory books of accounts & financial statement for quarterly & annually held audits.
- Implementing systems, procedures & manuals for preparation & maintenance of statutory books of accounts and financial statements, ensuring compliance with time & accuracy norms.

Auditing & Taxation

- Evaluating internal control systems/ procedures to highlight shortcomings & implementing recommendations.
- Preparing tax plans, carrying out auditing functions for Statutory Audit, Company Audit, Internal Audit, Tax Audit, Excise Audit, Service Tax Audits etc.
- Assisting Income Tax Offices regarding various Tax Matters, Scrutiny Cases, etc. of total Group etc.

Budgeting & MIS

- Formulating annual budgets and conducting variance analysis to determine difference between projected & actual results and implementing corrective actions.
- Assessing the sales & accounts related MIS Reports & circulating it to management on a weekly/ monthly basis.

Strategic Planning & Team Management:

- Handling Financial KPIs, Balance score card, directing the ERP implementation.
- Identifying and implementing strategies for building team effectiveness by promoting a spirit of cooperation between team members.
- Establishing corporate goals, short term and long-term budgets and developing business plans for the achievement of these goals.

CAREER ACCOUNTABILITIES

- **Kumar Organic Products Limited. (Top Manufacturing Company in South India with 4 Subsidiaries in abroad)**
Bangalore – Internal Auditor cum Financial Reporting and Taxation (Aug 15 to till date)

Key Result Areas: GST, Income Tax ~ Revenue & Cost Analysis ~ Corporate Governance Taxation direct and Indirect & Internal Control ~ Team Management ~Preparation of Financial reporting and finalization of Accounts Credit Control &Assessment of Suppliers~

Internal Auditing:

- Finalization of Accounts
 - Conduct periodic audit on the company's financial systems and procedures, financial statements and internal management controls to ensure compliance with legal requirements and corporate policies.
- Schedule regular management and staff meetings to present audit results and recommend pertinent solutions to any unaccountable transactions, faulty or erroneous data and other financial record aberration -Document, evaluate and test manual and automated systems and controls to determine their existence, adequacy, effectiveness and continuity ensuring a)effectiveness and efficiency of operations (including accomplishment of management objectives), b) compliance with laws, regulations, contracts, policies and procedures, c) reliability and integrity of information, and) safeguarding of assets.

Accountabilities:

- Preparation of Stock Statements, FFR for banks.
- Preparation & filing of:
 - TDS returns
 - GST Return
 - Reco of GSTR 2A with Books
- Attending hearings with IT
- Statutory compliance as per the relevant act
 - Companies Act
 - Income Tax Act
- MIS
- Month end closing activities and finalization of accounts
- Preparation and finalization of Balance Sheet, Profit & Loss account as per revised schedule III of the company's act.
- Capitalization and Maintenance of Fixed Asset Register
- Budgeting, Forecasting and Planning.
- Team management
- Authentication of source documents provided by the client.
- Review of Financial statement and Tax Returns done by the team members.
- Preparation of MIS report.
- Credit control management and payment of supplier.
- Guidelines given to team members to start and complete the new assignment
- Motivating the team members to complete the assignment in time and accurate
- Lead the team during External audit and Internal Financials control audit held by Grant Thornton and PWC.

-B.S SAHAY & CO.-

Audit Assistant- (April 2012 to July 2015)

Key Result Areas: Internal Auditing, Internal Controls ~ Taxation, Finalization of accounts and Filing of Tax Returns

Internal Audit and Accountabilities:

- Vouching: Ensure all transactions posted in system have vouchers with relevant supporting documents on daily basis.
- verify that all transactions posted in system are categorized and classified in correct ledgers and relevant account groups so that financial statements accurate on daily basis.
- Comply with institutional audit checklist and suggest if stringer controls may be adopted to arrest revenue leakage if any.
- Audit Trial & System audit on periodic basis
- Physical cash verification and ticket usage report from Amadeus

- Verify that TDS, Service Tax, VAT other relevant statutory acts applicable to business are computed accurately and paid as per Deadlines.
- Study the business process flow and suggest value adding activates.
- Check the accounts receivable balance and ensure that they reflect the actual outstanding.

- Ensure that commission as per agreements is calculated accurately and received on time.
- Check the financial statements prepared by the Accounting Team on monthly basis with actual data in accounting package and Timeliness of reports submission.
- Ratio analysis to assess the business performance.
- Additional responsibilities as per audit requirements will be communicated

COMPUTER PROFICIENCY

- Working Knowledge of Tally 4.5, 5.4, 7.2, 9, ERP9 and TCS ION & MS Office
- Finalization & Tax Software's: Genius.
- Exposed to Tally & Sage Accounting Package.

PERSONAL INFORMATION

- Date of Birth : 07 April 1991
- Marital Status : Married
- Languages Known : English,Hindi,Bengali
- Address Permanent : ACES Layout C Block Singasandra Bangalore 560068
- Address Present : ACES Layout C Block Singasandra Bangalore 560068
- Preferred Location : Bangalore/ Delhi/Kolkata/Mumbai