

# DINESH SAPELA

## LOGISTICS & OPERATIONS



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Gandhidham

Self-motivated logistics experienced in coordinating and managing supply chain operations. Skilled at storage and warehouse management, handling routing and transportation, and rate negotiation with suppliers and partners. Have a strong eye for detail with excellent problem-solving capability

### Cofco International India Private Limited | Gandhidham

November 2022- Present  
Operations Executive

#### 1. International Execution: Complete execution of Edible Oil Imports & Exports.

- Deftness in lesioning with service providers i.e., CHA, Storage Terminals, Surveyors for smooth execution of import & Export consignments.
- Ensure minimum losses in handling of cargo to maintain optimum space utilization at port.
- Arrangement of quotes from Service providers at various ports and products.

#### 2.Domestic Execution.

- Flawless coordinate with brokers, buyers/sellers to arrange trade documents and getting the same executed.
- Proper coordinate with Service Providers i.e., CHA, Storage terminals, Surveyors for smooth execution of domestic trades.
- Make sure all the ERP entries are updated on real time basis.
- Any inflow and outflow of funds are to be recorded in system on real time basis.
- Close coordination with internal stake holders for smooth execution of day-to-day activities.

#### 3.Documentation & MIS.

- Real time updating of all MIS reports.
- Arrange complete documentation of vendor payment against payment terms of lifted cargo.
- Coordinate with service providers and process payment of service providers (CHA, Surveyors, Terminal etc.)
- Month End activities like reconciliation of A/c for both vendor & customer, Inventory reconciliation, open trade confirmation, cost provisions for service providers, etc.
- Tracking of Duty Scripts value in hand and keep the commercial team updated on future script requirement on weekly basis.

### Pon Pure Logistics Private Limited | Gandhidham

February 2022 - August 2022  
Senior Executive Operation

- Coordinate with terminal for NOC and ullage of import goods.
- Coordinate with inter branch, broker, trader for domestic purchase goods for smooth loading as well as timely loading to avoid unnecessary charges eg. storage/bottom cargo/shortage of goods.
- Coordinate with transporter for timely place tanker to customer place.
- Keep tracking of import goods clearance.
- Coordinate with CHA for import goods clearance formalities.
- Preparing agreement to customers of sales goods and tracking for clearance and loading.

## EDUCATION

2010

Secondary School Certificate  
Sadhu Vasvani International School

2012

Higher Secondary Certificate  
Sadhu Vasvani International School

2015

Bachelor of Commerce  
Jodhpur National University

## LANGUAGE

ENGLISH

HINDI

GUJARATI

## Skills

- Microsoft Office
- CRM
- Microsoft Dynamics 365

## **Yug International Private Limited | Gandhidham**

**October 2020 - October 2021**

### **Executive Logistics**

- Handling logistics of chemical tankers for smooth loading from various ports and handling of storage at terminals.
- Coordinate with Surveyors & Terminals if any issue while loading or any document work.
- Planning and coordinate of incoming vessels for storage to terminals and surveyor for inspections.
- Arranging NOC & ullage from terminals for importing cargo. Coordinate with CHA for clearance of import goods.

## **Pon Pure Logistics Private Limited | Gandhidham**

**April 2014 - April 2020**

### **Executive Logistics**

- Updating data of dispatched goods from ports to customers location.
- Updating documents of customers and process for clearance.
- Coordinate with CHA for clearance of imported goods.
- Taking GRN of imported goods as well as Domestic purchase in system to enable future process.
- Arranging duty payment in IECGATE of import goods.