

RESUME

FASE DEEPAK MADHUKAR

At Post : Jaulke

Tal : Dindori Dist : Nasik.

Mobile : 091-9763458311

E-Mail : deepakfase@gmail.com

OBJECTIVE:

To be recognized as a diligent professional and maximum utilization of my knowledge and skills so as to achieve greater heights individually as well as on the organizational level.

AREA OF SPECIALIST:

Warehousing & Dispatch Department.

Total Warehousing & Dispatch Experience – 09 Years.

EXPERIENCE:

1. J K Tyre & Industries Ltd as Warehouse Executive in Nasik From Dec 2015 to Till Date.

Key Areas of Operation in warehouse:

- Administration work for JK TYRES Depot.
- Logistic related activities i.e. Stock Receipt, Dispatches, Stock Adjustment, Transportation etc.
- Co ordination with Sale Team. As Per Customer requirement Ordering material following up with feeder warehouse.
- Material Receipt and GRN entry in System, Material Binning, and Maintaining inbound Register.
- Ordering the Material VOR Ordering, Maintaining healthy Stock.
- Maintaining daily inbound and outbound register.
- Responsible and accountable of total function related to the warehouse (material receipt ,storage, prevention and dispatch)
- Keeping stock control systems up to date and planning future capacity requirements.
- Working on **SAP** system for maintains inventory of JK TYRES.
- **Working on SAP 7.1**
- Order registration. Create daily dispatch material Invoice.
- Daily Entry of RTGS / DD & Cheque of Dealers.
- Customer Care Related Work.
- Warranty Claim clearance.
- Claim MIS.
- Maintain Weekly, Monthly, Quarterly Sales Report, Target Report & send to Area Manager & Sales Officer.
- Stacking the material size wise. And controlling manpower
- Make Invoice, Stock Transfer, Goods Receipt , Delivery of Goods, Reports using SAP.
- Preparing E-Way Bill online.
- Local Transportation cost reduction by proper planning of vehicle.
- Preparing the all office documents.

INVENTORY MANAGEMENT SYSTEMS IN WAREHOUSE:

- PI (Perpetual inventory) physical stock check on periodical basis.
- Monthly physical verification and audit of the entire stock.

2. Mahindra Automobile Pvt Ltd. (Spare Business Unit) as Dispatch & store Executive in Nasik from Oct2012 to Nov2015.

Working with through Gogad, Logistics as “Dispatch Executive” Working on SAP from
Department: Dispatch & Store

Key Areas of Operation in Dispatch & store:

- Resourceful in managing day-to-day activities, control on receiving process, Binning, Packing, dispatch of materials and spares parts & Inventory analysis.
- **Working on SAP 4.3 & 7.1**
- Order registration.
- Create daily dispatch material Commercial & Excise Invoice.
- Road permit management.
- Docket entry (L.R Entries).
- Inventory control & Stock analysis.
- Key Order registration for customers.
- Initial kit registration.
- Documentation & Maintenances.
- Identify slow moving & non-moving items and update status.
- Maintaining Annual Inventory.
- Back order check.
- Invoice cancellation.
- Inventory Management, Supply Chain Management.
- Customer Care Related Work.
- Perpetual inventory and final inventory.
- Daily report MIS.
- Daily sales MIS.
- Road permit MIS.
- Road permit filing and filling.
- Ordering packing material.
- Claim clearance.
- Claim MIS.
- Key order MIS.
- Handling a team of 15 members and leading them.
- Making SOP and following it.
- 5S, Implementing 1S and 2S.
- Follow of company work culture.
- Kaizen implementation.
- Daily work management (Performance Sheet).
- Quality circle.
- ABC Analysis.

Academic Credentials:

Bachelor of Commerce from Pune University – Ozar with 54%
12th From Nasik School Education Board – Ozar with 47%
Metric From Nasik School Education Board – Ozar with 43%

Computer Skill:

- SAP
- Office Automation (Access, Excel, Word and Power point)
- Basic Internet Skills.

Personal Information:

- Date of Birth: 31st July 1991
- Marital Status: Married

Strengths:

- Excellent Interpersonal Skills
- Self-Disciplined
- Highly Diligent and committed
- Team Player

Languages Known:

- English
- Hindi
- Marathi

Declaration:

I hereby declare that the above furnished information is true to the best of my Knowledge.

Deepak M Fase.