

CURRICULUM VITAE

GOVINDA SHIVCHARAN SHARMA

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CAREER OBJECTIVE

To work in a firm with a professional work driven environment where I can utilize and apply my knowledge, skills which would enable me to grow while fulfilling organizational goals.

ACADEMIC QUALIFICATIONS

Qualification	Board/University	Year	Percentage
B.Tech (M&AE) Mechanical & Automation	Amity University (Jaipur)	2013-17	75.3 First Class
12 th	CBSE Board, Fellowship Mission School	2012-13	76.2 First Class
10 th	CBSE Board, Fellowship Mission School	2010-11	87.4 First Class

EXPERIENCE (Total 6 Year)

Current Organization

R.V ENTERPRISE,
AUTHORISED MANUFACTURING UNIT OF
Asian Paints PPG Pvt Ltd.
GIDC Phase 2,VAPI,Gujarat

Current Position – Maintenance Head (April 2022 - Present)

Roles & Responsibility

- Planning & execution of CAPEX & MOC.
- Procurement of Critical equipment spares & maintain optimum inventory.
- Shift Planning of Maintenance Team
- Effective application of 5S, TQM in departmental activities.

- Planning Daily, Weekly, Monthly, Quarterly and Yearly Maintenance Schedule
- Actively taking part in Company Audit and Safety Audit
- Maintenance of Equipments, Root Cause Analysis, Energy Conservation
- Getting Quotations from Standard manufacturers and Vendor Registration

Past Position – Maintenance Engineer(December 15 2018- March 2022)

Roles & Responsibility

- Handling complete planning & execution of Routine plant maintenance of equipments like Sand-Mills, Sterrer, High speed Mixers, Ball Mills, Pug Mills, Liquid filling machine, Cooling Tower & Bead Mills.
- Maintaining and attending AMC of Chiller, Air Compressor and DG
- Planning and execution of preventive and predictive maintenance.
- Preparation of monthly review reports.
- Planning & execution of Fabrication activities in plant.
- Preparation of failure analysis reports.
- Planning & Execution of Shutdown activities.
- Preparation of documentation and maintain equipment history.
- Training & development of reporting Operator

Organization – Nangia Traders Pvt. Ltd
Jaipur

Past Position – Technical Marketing Executive(March 6 2017– Dec 2018)

Roles & Responsibility

- Enquiry generation from CFS, Ports, Heavy Crane, Mining and Construction Company
- Mapping market for new end-users, identification, analysing their potential and appointment process
- Details study about all the Industrial machinery Construction & Mining equipment's.
- Resolution to Customer requests & Complaints
- Customer management
- Preparing Technical Presentation

KEY ACHIEVEMENTS

- Captain of School for 2 year from 2009-2011
- Headboy of School for 1 year from 2011-2012
- Active participation in many School activities
- Participation in Robotryst
- Attended Seminar on Multi-Generation Technology
- Attended Seminar on Developments in Electro-Mechanical Engineering
- Winner at Tech-O-Mania at Amity Leadership Fest

PROFESSIONAL SKILLS

- Certified in Microsoft Digital Literacy, PowerPoint, Excel and Word.
- Certified in Behaviour Science Courses.
- Practical Knowledge of Various Manufacturing Machines
- Certified in Professional Communications Essentials
- Certified in Smart Customer Management

INTERNSHIP

- Successfully completed training of 30 days from Jindal Steel Limited (Hisar)
- Successfully completed training of 45 days from Kota Super Thermal Power Plant (KOTA)

KEY SKILLS

Work based skills

- Good Presentation Skills
- Strong communication skills and Public Speaking Skills
- Strong analytical and mathematical skills
- Working well as a team as well as Individual
- Showing initiative and solving problems
- Good at meeting deadlines
- Always Positive and Never GiveUp Attitude

PERSONAL INTERESTS

I like to travel and explore new places. I like to meet people who can teach me from their experience.

DECLARATION

I do hereby declare that the above information is true to the best of my knowledge.

Date:

Govinda Shivcharan Sharma