

CURRICULUM -VITAE



GOVIND BANSAL

Current Address:

H.No-152, Church Gali
South Extension Part 2
New Delhi 110049

Contact No.

+91-8218488001
+91-8937974409

E-Mail:

govindbansal1015@gmail.com

Personal Details:

Date of birth:

15 October 1994

Father's Name:

Mr. SANJAY KUMAR

Mother's Name:

Mrs. SANGEETA DEVI

Sex: Male

Nationality : Indian

Marital Status: Unmarried

Language Known :

English, Hindi

Career Objective:

Aspiring to work with a growing organization that offers a challenging environment where I can carve a niche for myself and effectively deliver towards contributing to the organization's target & aspirations.

Educational Qualification:

- HIGH SCHOOL (10th) from Meerut Public School, Meerut
- INTERMEDIATE (10+2) from Meerut Public School, Meerut
- GRADUATION (B.COM) from C.C.S. UNIVERSITY
- CA FINAL STUDENT
- NSE's CERTIFICATION IN FINANCIAL MARKET

Experience

- **GOEL VIKAS SHILPI & CO (Sharda Road, Meerut)**
Three years work with CA VIKAS GOEL as an accounts & audit assistant from 26.11.2017 to 10.12.2020
Working period :- 26.11.2017 to 10.12.2020

Work Experience

- Accounting and book keeping
- GST Returns GSTR-3B and GSTR-1
- TDS
- Income Tax
- Concurrent bank audit
- Tax audit

Computer Proficiency

- Basic of Computer and Full internet knowledge
- Tally 9, Tally ERP 9, Tally 7.2
- Computax Software

Strength

- Smart working.
- Confident and Self – motivated.
- Smiling Face.

Strengths:

- Leadership
- Communication skills
- Decision making quality
- Punctuality

Declaration:

I hereby declare that the above mentioned Information is correct up to my knowledge and I bear the responsibility for correctness of above mentioned particulars.

Place : Meerut

Date :

(GOVIND BANSAL)