

HARSH PARAKH

Address: 31 Aanand Rishi Nagar Dewas (M.P.)

harshjain14301@gmail.com

Contact No.- 9039323892

CAREER OBJECTIVE:

To be associated with a progressive and professional organization with challenging and responsible opportunity, to utilize my strength and skillstowards organization and personal growth.

ACADEMIC PROFILE:

- ◇ Master of Commerce with 65% from DeviAhilya University Indore. (2020-21)
- * Bachelor of Commerce with 65% from DeviAhilya University Indore.
- * H.S.S.C.E with 71% from Central Board of Secondary Education.
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TECHNICAL SKILLS:

- * Basic Good Knowledge of Computer.
- * Good Command on Internet.
- * English and Hindi typing (Remington gail).

WORK EXPERIENCE:

- * DMart as Account Officer (From March-2023 TO August-2023)
- * Anik Industries Ltd, Indore M.P.(Account Assistant)
(From August-2021 TO March-2023)
 1. Managing Payment and Receipt (Bank)
 2. Account Payable and Account Receivable
 3. Entries of Petty Cash Exp.
- * Tally ERP9 with GST (Purchase, Sales and BankStatement).

DECLARATION:

I hereby declare that the above mentioned information is correct to the best of my knowledge and belief.

Date :

Place :

HARSH PARAKH

