

HEMANT GOUR

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RAISEN, MADHYA PRADESH(464886),INDIA

QUALIFICATIONS:-

MASTER OF BUSINESS ADMINISTRATION EDUCATION-ORIENTAL COLLEGE OF TECHNOLOGY, BHOPAL, MADHYA PRADESH	Secured 88.5% (Till Date)	2020-2022 Present
B.COM COMPUTER PRINCETON COLLEGE,SILWANI RAISEN, MADHYA PRADESH	Secured 57%.5 Marks	2016-2019
DIPLOMA IN COMPUTER APPLICATION, MAKHANLAL CHATURVEDI UNIVERSITY , BHOPAL MADHYA PRADESH	Secured 52%.5 Marks	2015-2016
10+2 (HIGHER SECONDRY)	Secured 58.5 Marks	2014-2015
10 TH (METRICULATION)	Secured 57.6 Marks	2012-2013

Career Objective:

To be associate with a progressive organization that give me scope to utilize my creativity , knowledge a skill accordance with the latest and be a part of a team that dynamically work toward growth of organization and gain satisfaction thereof.

Career Exposure:

Organization:- BBC FABRICS (Gurgaon) 2017-2018 (1-Year)

Designation :- Sales Coordinator

Organization:- Hotel Alankar Palace 3star-(MP Nagar Zone-2, Bhopal) 2018-2022

Designation:- Front Office Manager

Roles & Responsibilities-

Marketing

Calling

Mail

Excel Data Maintain (Sales And Purchase)

Follow Up Client For Payments

Technical Skills

MS-Office

DTP

Personal Details

D.O.B :	14/11/1994
Father's Name :	Mr.Kamal Singh Gour
Marital Status :	Unmarried
Present Address:	Near Chandra sweets ashoka garden Bhopal (MP)
Permanent Address:	Village Salaiya Post Keeratpur Teh. Silwani Dist.Raisen (MP)

Date-

Signature