

ANABHAM HIMA KOTESWARA RAO

Address: Door No. 31/3, 16th cross street, Hindu colony, Nanganallur, Chennai-600061.

E-Mail: hima.rao7@gmail.com

Contact Number: +918056234205 & +917667887753

www.linkedin.com/in/himakrao

SUMMARY

An optimistic and highly motivated operations, logistics & supply chain management graduate with previous experience as an operations and logistics management trainee with a comprehensive understanding of logistics, procurement and the supply chain; possessing invaluable knowledge of managing projects, resources and staff in an effective and efficient manner.

Team player and natural leader with better communication skills, ability to adapt quickly to changing needs of fast-paced and growing companies and organizations. Currently looking for new and challenging position in the field of operations, logistics & supply chain and general management which will make best use of my skills and experience and further my personal and professional development.

WORK EXPERIENCE

Supply Chain Co-Ordinator, Anjaneya Beltings Pvt. Ltd. (01/2020 to Present)

- Negotiated contracts & rates with vendors, suppliers, third-party logistics services & shipping lines to ensure proper functioning of supply chain processes
- Utilized company's ERP and WMS software for maintaining stocks, sales management, proper planning of workflow, demand forecasting, customer relationship management, purchasing etc.
- Drafted short-term and long-term goals and work with other departments to execute those plans
- Implemented various supply chain strategies to eliminate waste, decrease errors, cost-reduction, operational optimization, reducing lead time, increasing productivity and quality etc.
- Oversaw production & logistics processes to ensure smooth functioning and meeting customer demands

Operations and Logistics Management Trainee, Anjaneya Beltings Pvt. Ltd. (01/2018 to 07/2018)

- Worked with the management team by employing various methodologies to minimise waste and reducing the time of production
- Handled high-volume of paperwork and collaborated with other departments to resolve supply chain issues
- Worked in every phase of supply chain, from vendor management to finished product delivery to inventory management, targeting 100% end-user satisfaction
- Boosted customer satisfaction ratings by 20% by providing effective solutions
- Drafted budgets, monitored warehouse costs and reduced expenses when possible

EDUCATION

- ***M.Sc. in Operations, Logistics & Supply Chain Management, (09/2018 to 09/2019)***
Newcastle University, United Kingdom
- ***B.Tech. in Mechatronics Engineering, (06/2014 to 05/2018)***
SRM Institute of Science & Technology (Formerly SRM University), India

ACADEMIC WORKS AND PROJECTS

- Successfully completed the master's dissertation work on 'The impact of future technologies in the Indian Logistics Industry - A Quantitative analysis employing survey method' (2019)
- Worked and successfully presented the Business report of "Jules B" fashion retailer company for International Logistics module as coursework which helped in solving issues such as International distribution problems, trade problems due to Brexit and procurement of raw materials (2019)
- Worked and successfully presented the Business report of "Kotabharu Malaysian Restaurant" on E-Logistics Management for Supply Chain Competitive advantage module as coursework which helped in solving restaurant

problems such as demand forecast, inventory, order management, waste reduction and implemented new E-SCM strategies (2019)

- Worked as Procurement & Logistics manager and as Flight tester in Team Drona for Design and Fabrication of Unmanned Radio Control of Aircraft for Design Build Fly Competition, American Institute of Aeronautics and Astronautics, Wichita, USA (2018)
- Successfully completed Industrial project of 'Design & Fabrication of Automated Storage & Retrieval System for warehouse automation' for Anjaneya Beltings as final year bachelor's project (2018)
- Worked as an intern at Ramkay Fiat service - Chennai (2016)

AWARDS AND RECOGNITION

- Awarded 'Vice-Chancellor's International Scholarship' of £5000 from the Newcastle University (2018)
- Obtained six credit points for successful completion of "Advanced Robotics and Automation" course at APS GmbH- European Centre for Mechatronics at Aachen, Germany (2017)

KEY SKILLS AND COMPETENCIES

- Proficient in MS Office & Minitab
- Warehouse and fulfilment
- Capacity & Inventory management
- Supply Chain & Logistics Modelling & Control
- Basic knowledge of SAP ERP & MM
- Team & time management
- Interpersonal & negotiation skills
- Documentation & presentation skills
- Customer and vendor relationship management
- Quality management

VOLUNTARY WORK

- Volunteered in Newcastle University Student Union's 'Go Volunteer' activities such as Bee keeping, Bird house making, Gardening, cleaning orchards, vineyards etc. (2019)
- Worked as Head of Events & Hospitality, Association of Mechatronic Engineers (2017-18)
- Worked as Committee Head-Technical, Association of Mechatronic Engineers (2016-17)
- Worked as Committee Member, Association of Mechatronic Engineers (2014-16)

CERTIFICATIONS

- Six Sigma: Black Belt (2020)
- Six Sigma: Green Belt (2020)
- Lean Six Sigma: DMAIC (2020)
- SAP ERP & Materials Management (2020)
- Microsoft Dynamics 365: The Basics (2020)
- Level 1 award in Interpersonal Skills (2019)

ADDITIONAL INFORMATION

- Engineering Software: AutoCAD, SolidWorks, CATIA V5R20, PLC & SCADA.
- Driving: Full clean driving license for both two-wheeler and four-wheeler vehicles
- Languages: English (Professional), Telugu, Tamil, Hindi, and German (Basic)
- Sports: Volleyball, Badminton, Cricket
- Love traveling, biking & exploring food and culture

REFERENCES

- Available upon request

DECLARATION

I hereby declare that all the information provided above is true to the best of my knowledge and belief.