

# Kishan Kumar Verma

- Bengaluru, Karnataka - 561203 • kishanverma862@gmail.com • +91-7323012275
- <https://www.linkedin.com/in/kishankumarverma>

## OBJECTIVE

---

Enthusiastic BBA Logistics student with practical experience seeking a dynamic logistics and supply chain management role. Eager to leverage operational skills, customer-centric mindset, and strong communication abilities to contribute effectively to a forward-thinking organization. I am committed to embracing challenges, continuous learning, and professional growth in a collaborative work environment.

## EDUCATION

---

### BACHELOR OF BUSINESS ADMINISTRATION (LOGISTIC WITH LSC)

*GITAM University, Bengaluru, KA*

Pursuing

### HSC (CBSE)

*DAV Public School Gandhinagar, Ranchi, JH*

May 2021

### SSC (CBSE)

*DAV Public School Gidi, Hazaribagh, JH*

May 2019

## SKILLS

---

### Logistic & Supply Chain

- International Trade Compliance
- Freight Forwarding
- Vendor Management
- Operation

### Soft Skills

- Networking
- Teamwork
- Time Management
- Communication

## EXPERIENCE

---

**House of Shipping, Chennai**

June 2023 - Present

*Operation & Customer Service - Apprenticeship*

- Providing instructions to overseas team for smooth freight forwarding operations.
- Collecting necessary pre alert documents for seamless air import trade.
- Proficiently filing air manifest consol on ICEGATE.
- Efficiently managing shipment jobs in the CW1 system.
- Ensuring timely updates to customers and addressing inquiries promptly.
- Coordinating with airlines to obtain timely Delivery Orders.
- Collaborating with CHA to ensure timely customs clearance.
- Meticulously verifying financial accuracy by reviewing accruals and debit notes.
- Facilitating timely payments for overseas and vendor transactions to uphold strong partnerships.
- Initiating prompt billing processes for customer transactions.
- Maintaining an accurate DSR to enable effective performance tracking and strategic decision-making.

## CERTIFICATES

---

- Supply chain operations [↗](#)
- Inventory analytics [↗](#)
- Supplier Management [↗](#)

## LANGUAGES

---

- English
- Hindi