

RESUME

K.JAGAN MOHAN REDDY
S/o K.V.KONDA REDDY (LATE)
LIG-52/ DHARMAREDDY COLONY-PHASE-II
Hydernagar,
Hyderabad, Telangana - 500085

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Objective:

Seeking for a challenging position in your organization and to stream line my career

Personal Skills:

- ❖ Positive attitude, willingness to learn and Enthusiastic in teamwork.
- ❖ Capacity to evaluate self
- ❖ Ability to deal with people diplomatically.

Academic Profile:

Academically had been in the zone of consistent performance.

- ◆**B.A** **SRI KRISHNA DEVARAYA UNIVERSITY, ANATHAPUR**
- ◆**Intermediate:** From **V.RCOLLEGE, NELLORE**, affiliated to **Board of Intermediate Education, Andhra Pradesh.**
- ◆**S.S.C:** From **Z.P.H.S, Thimmareddypalli** affiliated to **Board of Secondary School Education, Andhra Pradesh**

Computer Knowledge:

Working with SAP, TALLY, ERP, MS OFFICE, FOCUS.

Languages Known :

Mother Tongue : Telugu
Other Languages : Hindi, English

EXPERIENCE: [21 Years 3 Months]

Company 1:

Company: **M/s. KMC CONSTRUCTIONS Limited, Hyd.**

Designation: **ASSISTANT (STORES)**

During the Period: **From June 2002 to June 2008**

WORKED IN THE FOLLOWING SITES:

AP SH4 – ANDHRA PRADESH (ROAD PROJECT) (KADAPA TO RENIGUNTA)
TNRSP-1- TAMILNADU (ROAD PROJECT) (ARCOT TO TIRUKOILUR)
NHAI – NH-47- KERALA (ROAD PROJECT) (TRISUR TO COCHIN)

Company 2:

Company: **SOMA ENTERPRISES LTD.HYD**

Designation: **ASSISTANT (STORES)**

During the Period: **From July 2008 to November 2010**

SITE:-

NH-7 – ANDHRA PRADESH (ROAD PROJECT) (MAHARASTRA BOARDER TO ECHODA)

Company 3:

Company: **SEW INFRASTRUCTURES LTD, HYD**

Designation: **Sr. ASSISTANT (STORES)**

During the Period: **From December 2010 to May 2013**

SITE:-

NMC – MAHARASTRA (PIPE LINE) (NAGPUR CITY DRINKING WATER)

Company 4:

Company: **GKC PROJECTS LTD, HYD**

Designation: **Sr. EXECUTIVE (STORES)**

During the Period: **From June 2013 to January 2015**

SITE:-

ORBC – MADYA PRADESH (IRRIGATION PROJECT) (RESERYOR, PUMP HOUSE, PIPELINE 6 MONTHS NEXT 1 YEAR NELLORE KRISHNA PATNAM PORT TRUST BUILDINGS)

Company 5:

Company: **GVR INFRA PROJECTS LIMITED,TAMILNADU**

Designation: **ASST.MANAGER (STORES)**

During the Period: **From February 2015 to Oct- 2016**

SITE:-

STATE HIGH WAY – RAJASTHAN (ROAD PROJECT) (AJMER TO NAGAUR-BIKANER)

Company 6:

Company: **DILIP BUILDCON LTD,BHOPAL**

Designation: **ASST.MANAGER (STORES & PURCHASE)**

During the Period: **From Oct 2016 to MAR-2019**

SITE:-

BRIDGE – GOA (CABLE STAYED BRIDGE) (ZUARI RIVER BRIDGE, GOA)

Company 7:

Company: **SARK PROJECTS, HYDERABAD**

Designation: **STORES INCHARGE**

During the Period: **From MAR 2019 to MAR-2020**

SITE:-VILLAS PROJECT, SANKARPALLY,HYDERABAD

Company 8:Company: **KMV PROJECTS LTD, HYDERABAD**Designation: **ASST.MANAGER**During the Period: **From MAR 2020 to NOV-2022****SITE:-DELHI INTERNATIONAL AIRPORT DEVELOPMENT (DIAL-3A)****Company 9:**Company: **NSL SUGARS LTD, MAJLGAON-MAHARASTRA**Designation: **DY.MANAGER(STORES & PURCHASE)**During the Period: **From DEC 2022 to TILL DATE****SITE:- JAY MAHESH UNIT-III, NSL SUGARS LTD, BEED DT-MAHARASTRA**

CURRENT CTC: 650000/-P.A (OTHER ALLOWANCES)**EXPECTED CTC: 750000/- P.A (Other Allowances)****KEY ACTIVITIES**

- Verification of Inventory MRNs (Material Receipts Notes) along with proper documentations and approvals like Party Invoice, Purchase Orders, Security and Stores entries, Quality Inspection reports and Material Receipts Notes with appropriate authorizations and Statutory & Organizational issues involved in the MRN Verifications. Verification of Purchase Journals, monthly material consumption reports and allocation of material consumption as per Company Rules & Procedures towards accurate Accounting of the Inventory Consumption. Preparation of Price variance Analysis Reports, Non Moving Stock Statements, Stock Variation Statements etc.
- Verification of Hire Vehicles & Equipments Bills with their Work Orders, Log Sheets, Assets Insurances, Assets & Drivers, Operators Licenses validities and other terms and conditions
- Conducting Assets/Physical verification of Inventory and Assets Quarterly, Half yearly and annually and submitting the report of Comparative & Variance to the Management
- Preparation of all Materials Reconciliation Reports, (Monthly, Quarterly, Yearly)
- Negotiation with suppliers for purchase Orders finalization, MIS Reports finalization.
- Maintenance of all Manual Register's (Cement, Steel, Aggregate Sand & Fixed Assets Etc,)
- Correspondence with suppliers, Head Office & Supervision of all my subordinate staff
- Capability of looking over all Stores related activities.

Personal Profile:

Father's Name : K.V. Konda Reddy (Late)
Date of Birth : 01-06-1974
Parment Address : K. Jagan Mohan Reddy
Basinenipalli-Vil
Seetharam Puram-Mandal, Nellore-Dist
Andhra Pradesh-524226
Gender : Male.
Marital Status : Married.

Nationality : Indian.

DECLARATION :

I hereby declare that the information furnished above is true to the best of my knowledge

[K.J MOHAN REDDY]