

# KANCHAN PRADEEP GUPTA

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📞 9657432832

📍 Premnagar, Basterwadi, Gondpura  
,Near Raju Cable Operator, Nagpur  
440002.

## OBJECTIVE

To secure a challenging position in a reputable organisation to expand my learnings, knowledge, and skills. Secure a responsible career opportunity to fully utilise my skills, while making a significant contribution to the success of the company.

## EXPERIENCE

08.08.2019  
- Currently  
working

### **Nagpur Traders**

Accountant

I have two years of Accounting experience at Nagpur Traders along with this I also manage stock of the Depo and I am also able to Dispatch party's order.

## EDUCATION

B.COM -  
2017 to  
2020, HSC  
- 2017, SSC  
- 2015.

**SSC passed from VMV college Wardhaman Nagar with, SSC Passed From pakwasa Gujrati Girls High School.**

B.Com, RTMNU Nagpur University, Year to 2020.

B.COM - 71.80%, HSC - 85%, SSC - 75%

## COMPUTER APPLICATION

- ADCA+IT, (COREL DRAW, PHOTOSHOP, ADOBE PAGEMAKER, POWERPOINT, MICROSOFT EXCEL, MICROSOFT WORD, WEB DESIGNING (HTML, CSS) ETC.

## SKILLS

- Decision making, Quick Learner Material Dispatching Instructor, Stock maintainer at Depo, Web Designer, Problem Solving, Willingness to learn, Teamwork, Time Management, Effective Communication, Positive attitude.

## PROJECTS

- **Working on yearly schemes, Various types Report, Data analysis, etc.**
  - Working on Dealers Party Wise Yearly schemes of cash Discount.
  - Working on product wise yearly schemes of CN.
  - Projects on Data Analysis on excel sheet.

## LANGUAGE

- I can converse in English, Hindi and Marathi Language.

## INTERESTS

- To Making Huge Reports on advance software and love to do Entries

## REFERENCE

- **Abhishek Gupta - "NAGPUR TRADERS"**  
Accountant  
nagpurlime@gmail.com  
9923023147



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