

# RESUME

## Kartick Mondal

### Permanent Address

S/O : Kasinath Mondal  
Village : Dhaipur  
Post office : Khorop  
Police station : Joypur  
District : Howrah  
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## Career Objective

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To build a professionally challenging career & work for a organization that progress dynamically & give me a chance to update my knowledge and also enhance my skill to establish a long term strong relationship with my sincere & best effort.

## Employment History

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- **Current employer: M/s SHREEJI INFRASTRUCTURES INDIA PVT. LTD.**

On the post of **QUANTITY SURVEYOR ENGINEER** from January 2022 to Till Date.

**Project details** : GLOBAL SKILLS PARK AT BHOPAL, MADHYA PRADESH.

**Client** : Directorate of Skill Development , Bhopal ( M.P. Govt.).

**Consultant** : TATA Consulting Engineers Limited.

- **Past employer: M/s J. D. JADIA INFRASTRUCTURES PVT. LTD.**

On the post of **QUANTITY SURVEYOR ENGINEER** from November 2019 to December 2021.

**Project detail 01** : 50 TLPD EXPANDABLE TO 100 TLPD NEW DAIRY PLANT AT DEOGHAR, JHARKHAND.

**Project detail 02** : 50 TLPD EXPANDABLE TO 100 TLPD NEW DAIRY PLANT AT SHEBGANJ, JHARKHAND.

**Project detail 03** : Establishment of ETT / IVT Technology at CCBF, Chiplima, Odisha.

**Client:** National Dairy Development Board (NDDB), Anand (Gujarat).

### Responsibilities:

Preparation of RA bills, sub-contractor bills and payment schedules. Estimating required construction material quantities and then placing the order to various vendors. Study of work scope and item specifications before preparation of planning schedule. Rate analysis of Non BOQ items. Routine inspection of executed works at site as per architectural & structural drawing and then claiming the quantities in RA bills W.R.T. actual work done also. Maintaining all the relevant necessary documents/ register for RA Bills to avoid any mistake or confusions.

- **Past employer: M/s ARCHIT NUWOOD INDUSTRIES PVT. LTD.**

On the post of **CIVIL ENGINEER** from March 2018 to October 2019.

**Project :** 360 CBM MDF PLANT AT TOHANA, HARYANA.

**Responsibilities:**

Set weekly target based on monthly target. Had role of construction management in project site. Setting out of project site and organising facilities. Checking technical designs/ drawings to ensure that they are followed correctly. Daily/Weekly recording of joint measurement of works with contractor representative. Providing technical advice and solving problems on site. Prepare time to time project's reports and Check contractors' bills, BBS etc.

- **M/s ONEX HOUSING LLP.**

On the post of **SITE ENGINEER** from January 2017 to February 2018.

**Responsibilities:**

Day-to-day manage the construction site, including supervising and monitoring the site also guide the labor to work properly. Making requisition for the materials. Mentioning material delivery date on the purchase requisition. After receiving materials in the project, check the quality of those materials. Motivate workers to use personal safety equipment's. Preparing site reports and filling in other paperwork. Check contractor's bills etc.

- **M/s BELANI PROJECTS LTD.**

On the post of **CONSTRUCTION SUPERVISOR** from June 2011 to July 2013.

**Project details:** WOODBURN CENTRAL (5A, Woodburn Park, Kolkata)

**Responsibilities:**

Auger pile work, Raft foundation work, Shuttering work, Steel work, ISMB& ISA work, Concreting work, Brick work, Plastering work, Marble & Tiles work, Water proofing work, Plumbing work, Falsceling work, Anchor Bolt & Insert Plate Fixing work this all works are supervised by me.

Also I work in Concrete & Construction Materials test, Auto Level & Digital Theodolite Work, Making BBS, Bills and check contractor's bills, Maintain of DPR.

## **Training**

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**Uluberia ROB (Road Over Bridge), under PWD, Uluberia, Howrah.**

From 17<sup>th</sup> November 2016, to 15<sup>th</sup> December 2016.

## **Education / Qualifications**

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- Passing Diploma in Civil Engineering from Rajendranath College of Polytechnic, West Bengal State Council of Technical Education with 79.1% marks in the year 2016, August.
- Passing I.T.I in Construction and Wood working from I.T.I Howrah Homes, National Council of Vocational Training with 69.78% marks in the year 2011, January.
- Passing Higher Secondary from Khorop High School, West Bengal Council of Higher Secondary Education with 58.20% marks in the year 2009.
- Passing Secondary from Khorop High School, West Bengal Council of Secondary Education with 55.25% marks in the year 2007.

## Skills

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### Name

- AUTO CAD
- MS Word & MS Excel

### Proficiency

Advanced  
Advanced

## Interest & Spare Time Activities

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- Working in computer
- Meditation

## Additional Certificates

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A Certificate Course in **AutoCAD**.

From Medinee Institute of Information Technology (M.I.I.T), Mecheda.

## Personal Details

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Date of Birth : 28<sup>th</sup> Aug 1991  
Languages Known : Bengali, Hindi and English  
Sex : Male  
Marital Status : Married  
Nationality : Indian

I consider myself confident of my ability to work in a team. Given the opportunity, I am confident that I can make a positive and lasting contribution to company. I hereby declare that the above mentioned stated is true and well known to me.

Thank You.

*Kartick Mondal.*

Signature