

## EXPERIENCE SUMMARY

- ✓ More than 14 years of sound experience in the field of Information Technology. Responsible for Coordinating Planning & leading IT related activities.

## TECHNICAL SKILLS

❖ Server Hardware	Managing HP Proliant-Series Server Model like 380G9, G10
❖ Firewall Hardware	Fortinet 100E & 100 F
❖ Networking & Security Hardware	LAN/WAN Setup, Quantum Wi-Fi, ADSL Broadband Router Setup, OFC Setup. Fortinet Firewall & Email Security.
❖ Server & Client Operating Systems	Windows 2019/2016/2012/, Windows 7/ /Windows 10 Professional
❖ E-Mail Server	O365, Logix mail server
❖ Antivirus Solutions	Symantec, McAfee antivirus
❖ Services	Active Directory Services(ADS), DNS, DHCP, WSUS
❖ Business tools	Support & Implemented Navision 2016,SAP, Tableau,
❖ Remote Tools	Remote desktop, VNC, Fortinet VPN Client, Team viewer

### ➤ Employment Details:-

- |   |                               |
|---|-------------------------------|
| ❖ <b>SENIOR EXECUTIVE -IT (Thoughtsol Infotech Pvt ltd)</b> | <b>April 2021 – Till date</b> |
| ✓ <b>COMPANY Site: Anand Automotive Pvt. Ltd.</b>           |                               |

- Responsible to plan, support, execute, implement, coordinate, monitor & troubleshoot of entire Multiples Infrastructure including network, server, IT operations, vendor coordination.
- Responsible for Network and security Systems with over 7+ years of experience in design, installation, configuration, administration and troubleshooting of LAN/WAN infrastructure and security using Cisco routers/Switches, Fortinet Firewall.
- Experienced on Monitoring the Network performance based on company's Service Level Agreement (SLA).
- Providing support to the team in case of any escalations & able to handle a team. **Roles and Responsibilities**
- Reviewing and pre-approving purchase orders, checking purchase requests against the budget, working with Finance to track the progress of the actuals against budget.
- Recognized for achieving a 99% up time for the corporate-wide IT infrastructure.
- Responsible for Negotiation with vendors and contractors for all specific products.
- Responsible for establishing strong partnerships with those vendors to set clear expectations.
- Implementation and configuration of Security devices which consists of Fortinet Firewalls.
- Responsible for Implementing, deploying and configuring, Storage, Network & Connectivity.

❖ **SENIOR EXECUTIVE -IT**  
✓ **Company:-ORIENT BELL Ltd**

**June 2009 to March 2021**

## **EXPERIENCE SUMMARY**

- Implemented server maintenance and patches in accordance with established IT policies and procedures
- Identify existing and potential issues with server health, performance and stability.
- Keep real-time tracking of monitoring alert system triggers and create priority tickets for our support queue accordingly.
- Configured, troubleshoot, and upgraded Fortinet 100E to 100 F Firewalls for Manage clients, which included network and/or resource access, software, or hardware problems.
- Configured & implemented of network devices in new offices or branches.
- Created new VMware virtual machines to meet the specifications provided by other teams & Support daily monitoring and optimization of VM servers and hosts.
- Involved in trouble shooting and fixing day-to-day problems of the applications & 24X7 support for Production support for 5 Nos. Plant.
- Responsible to handle the IT team including and their requirements.

❖ **Desktop Engineer**  
✓ **Infosys Bpo Ltd-Jaipur (I-source Pvt. Ltd.)**

**April 2007 to April 2009**

## **TECHNICAL EXPERTISE**

- Administration of DC, ADC, DNS, DHCP, Print Server & File Server, Anti-Virus Server (Symantec Antivirus 11.0) & Exchange Server 2003. Maintain the interconnection between all networks of the company.
- Backup and restoration administration with Symantec backup 12.5 and NTBACKUP.
- Managed File Server permissions.
- Installation, configuration and maintenance of wired and wireless networks.
- Troubleshooting problems related to network devices like printers, multifunctional devices, scanners, video conferencing.
- Maintaining the inventory of IT related products and ensure to fulfil all the responsibility regarding the license of software.
- Timely response to end users and closing of helpdesk tickets.
- Worked for International clients like the US, UK, Australia.

## EDUCATIONAL DETAILS

### Technical Certifications: -

- One & half Year Advance Diploma in Computer Hardware & Networking from (Jet king infotain Ltd.) Vikas Puri New Delhi.

### Academic Qualification: -

- B. Com with second division from Br. Ambedkar University Agra.
- XII Class with Second division from U.P. Board, Allahabad.
- X Class with Second division from U.P. Board, Allahabad.

### Personal Details: -

Date of Birth : 25 Dec 1984  
Marital Status : Married  
Nationality : Indian  
Languages : English, Hindi.  
Address : 329, B2B, Janakpuri, New Delhi-110058.

I hereby declare that the above-mentioned facts are true to my knowledge and belief.

DATE.....

PLACE.....

Manoj Kumar Sharma