

MD Tausif Noor

Research & Development Associate

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711102

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- Experienced Researcher successful at implementing study parameters. Proficient in analysis and data modeling. Highly efficient and accurate with analytical approach.
- Plan, Develop, and Implement new processes in research & Development.
- Resolving customers Queries/complaints independently.
- Work according to appropriate ISO & GMP safety guidelines in the R&D centre.
- Focused Research Assistant well-versed in conducting laboratory, library and field research. Adept at working within collaborative environments to gather and processes research data for diverse projects.



Skills

- ◆ Extremely organized
- ◆ Software management
- ◆ Data evaluation
- ◆ Staff training
- ◆ Recordkeeping
- ◆ Shipment preparation
- ◆ Requirements gathering



Work History

◆ **Apr 2015 - Research & Development Associate**

Current *Imperial Fragrances & Flavor Pvt Ltd, HOWRAH, WEST BENGAL*

- Recorded data and maintained source documentation following good documentation practices
- Cleaned and maintained equipment in good working order
- Supported research and development efforts to create new products, equipment and processes
- Planned, modified and executed research techniques, procedures and tests

◆ **Jan 2015 - Apr Sales Executive**

2015 *Matrix Telecom Services, Kolkata, WEST BENGAL*

- Targeted new markets and increased sales through proactive sales and negotiation techniques

- Developed strategic relationships with existing customers while conducting cold and warm calls with prospects
- Remained current on industry trends to better understand customer needs, product effectiveness and sales tactics



Education

Jan 2012 - **MBA: Marketing**
May 2014 *International Institute Of Management & Sciences - Salt Lake*



Software

ERP software



Languages

English,Hindi,Bengali,Urdu



Certifications

Mar 2013 MSME certificate Holder

Feb 2011 Quiz

Mar 2011 Debate



Interests

Watching news

Cricket



Additional Information

- Strongly committed to assigned work
- Ability to establish good relationship with people
- Proficient with computer literate