

MEGHA R

QUALITY ASSURANCE EXECUTIVE.

I am professional with great commitment on work with responsibility of assessing the quality of specifications and technical design documents in order to ensure timely, relevant and meaningful feedback. I clinch planning and implementing strategies for quality management over testing and manufacturing throughout.

AREAS OF EXPERTISE

Good manufacturing and laboratory process (cGMP) & (GLP) |Quality assurance system| Risk mitigation| Quality auditing compliance| Quality system validation| Quality system training| Issuing and reviewing document| Material and product approval| Annual product quality review(APQR)| Work on IMS and QMS document| Certification on ISO like documents.

EXPERIENCE

Quality Assurance Executive – 03/2019 to current.

API Industry – Manufactures of Pharmaceutical Materials.

- Inspect equipments prior to startup, for changeover.
- Complete periodic line checks to determine compliance with product specification.
- Documented and reported deficiencies to management.
- Monitor product line setting and document checks and when issues found.
- Verified raw materials against quality standards and adherence to specifications.
- Calibrated equipments according to manufacturing standards and customer specifications. Evaluate discarded products and recommended disposal measures.
- Generated daily, weekly and monthly reports as well as ad-hoc reports when requested. Check shipments for wide variety of factors and ensure compliance.
- Trained and developed updated method of working to create high performing team.
- Maintained customer raw material specification requirement.
- Conducted routine and spot inspection of material machinery and production lines. Analyzed test results and drafted reports for detailed findings.
- Updated logs and records consistently to facilitate comprehensive information for review. Followed all regulations and safety practices at all times.
- Initiated an OOS (out of specification) investigation and reviewed the QC test of raw material, packaging, and stability sample to established and approve according to specification. Conducted and initiated internal audits with team.

EDUCATION QUALIFICATION

10th (ICSE Board) - 65%

12th (Karnataka state board) - 62%

Graduation (SDMCET) - 70% as BE Chemical Engineer.

TECHNICAL SKILLS WITH CERTIFICATION

Industrial safety training by MFSI, Entrepreneurship training by government organization, Paper presentation, Technical presentation with software handling.

PROJECTS

1. Paper work and presentation on Generic Medicine at IIT.
2. Physico-chemical parameter check of lake water for improvisation.
3. Extraction and Characterization of Areca Husk to prepare pulp for paperboard.

INTERSHIPS

1. KMF – Karnataka Milk Federation as trainee in Quality unit management team.
2. NCPL- Nandu Chemical Private Limited as trainee in Quality Assurance.

INDUSTRIAL VISIT: MCF–Mangalore Chemical Fertilizer, MRPL- Mangalore Refinery and Petrochemicals Limited, JUBLIENT- Pharmaceutical Company at Mysore.

PERSONAL INFO

Address - #20, Rajiv Nagar,
2nd main 2nd cross, Hubli,
Karnataka.

Ph. No – 821-7466-569.

Email id-

meghapruthvi13@gmail.com.

LinkedIn- Megha R.

DOB - 5th December 1996.

Gender – Female.

Nationality – Indian.

Languages known-

English, Hindi, Kannada,
German (basics).

Maternity status – Single.

Family background –
Business.

Computer skills – Microsoft
office, C-languages like (C,
C++, Java, HTML).

Personal skills – Best
Communication Skill and
Team Leader. Skilled at
handling company projects.

Extracurricular activities –
written book “*Coral Of
Nightingale*”. Expertise in
Indian classical music: vocal
and instrument (*Flute* and
Veena). Classical dancer
expertise at *Bharatanatyam*
and *Katak*.

Awards – Parivarthan Star,
Child Artist, South Indian
Talent, Best Actor, Kreative
Unlimited 2010, and
Akashvani Kalavide 2009
along with Musical Awards.

Hobbies and Interest –
Reading Books, Singing,
Travelling, Painting,
Dancing, Skating and
Serving the needy.

I hereby **declare** that above-mentioned information is correct to the best of my knowledge and belief