

MR.RAMESH NARAYAN SONAWANE**Address:**

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CAREER OBJECTIVE	To work in challenging & responsible position in the field of Store/warehouse, Logistics and Dispatch become valuable resource for the organization.																
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WORK EXPERIENCE	<p>1) The Supreme Industries Location : Gadegaon [Jalgaon] Period : Dec. 2007 To Till Date Designation : Executive - Store warehouse, logistics & dispatch</p> <p>Total Store / Warehouse Operation : Store Operation :-</p> <ul style="list-style-type: none"> # Prepared and maintained Books of Sap # Responsible all store Transition like Indent, GRN, & Material Issue # Maintain Material Max. & Min # Responsible of canceled and damaged items back to vendors as goods rejection note. # Required Material Co-Ordination of Purchase Department # Maintain store operations activities including shifting and receiving, Deliveries, # Coordinating stock, documenting store transactions, maintaining records, and overseeing storage of surplus inventory # Handling all store activities & handling Sap System # Responsible of Daily & Monthly Department wise & machine wise Consumption report # Preparation of Store Activity like Indent, Issue, Out Side & Inside Job work Returnable material activity 																

	<p style="text-align: center;"><u>Warehouse Operation :-</u></p> <ul style="list-style-type: none"> # Use of refurbished material from site return Materials lying at warehouse . # Accuracy of inventory lying at Warehouses [Stock report Vs. Physical] . # Availability of material for deployment and Order & material as per requirement /Indent/Roll out plan # Implement Warehouse & Inventory processes as per Corporate guidelines & get the successful Audits . # Inventory Age : for 90days lying should be minimum at the circle, coordinate with deployment & order & Material department for timely consumption of inventory as per their requirement raised/orders. # To carry out periodic scrap disposals for declared scrap items lying at Warehouse . <p style="text-align: center;"><u>Total Dispatch & Logistics Operation :-</u></p> <ul style="list-style-type: none"> # Group work with manpower handling, preparing loading sheet & packing list. # Co-ordinate with Marketing & customer care Dept, total handling transport & billing. # And also handling billing activities. Documents like other issues document generate # Very well handle a management document and also handling vehicle maintain repairing . # Material recovery – within 15 days of requisition from project , # Set department/division goals based on Companies plan, # Providing the tankers/trucks to the plant as per dispatch order received from local sales dept, implement Schedule and any change on last movement, checking the barge after unloading, # Sending daily report to all logistics team and management, checking pending LR and communicating With the operator/staff, arranging transport for inbound & outbound , # Participate in corporate sales planning and responsible for ensuring high customer satisfaction through End to end services, handling factory logistics function.
<p>COMPUTER PROFICIENCY</p>	<ul style="list-style-type: none"> ➤ Working knowledge of various application packages like SAP ,MS Office, ERP 9, ➤ Well versed with MS-Excel, Ms-Office ➤ Familiar with the use of Internet Applications. ➤ Completed Sap
<p>STRENGTHS</p>	<ul style="list-style-type: none"> ➤ I am Industrious, honest and self-motivated with positive attitude towards my career & My life. ➤ I am Flexible, Consistent, Like to work in team.
<p>PERSONAL DETAILS</p>	<p>Date of Birth - 29th May 1977</p> <p>Marital Status - Married</p> <p>Languages known - English, Hindi, Marathi.</p> <p>Hobbies - Watching Movies, Visiting to New Places,</p> <p>Permanent Address - Vinayaka Colony, plot No.41, Shivpur Kanhala road, At-Bhusawal Dist – Jalgaon 425201</p>

Declaration: I hereby declare that the facts given in resume are correct to best of my knowledge and belief.

MR.RAMESH SONAWANE

