

RESUME



Neha Jagdish Pardeshi
B.com and pursuing M.com,
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67/15, Sai Darshan CHS near
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CAREER OBJECTIVE:

To be an integral part of a growth Oriented Organization where I can grow in terms of knowledge, skills and attitude and put to an effective use my analytical abilities and professional competencies in the area of accounting, taxation and auditing so as to align self - development with Organizational development.

PROFESSIONAL QUALIFICATION:

LEVEL	YEAR	MARKS OBTAINED	PERCENTAGE
CA- IPCC (GROUP 2)	NOV 2018	150/300	50.00%
CA- IPCC (GROUP 1)	MAY 2018	230/400	57.50%
CA- CPT	JUNE 2016	100/200	50.00%

ACADEMIC QUALIFICATION:

EXAM	YEAR	SCHOOL/COLLEGE	PERCENTAGE
Bcom	APRIL 2019	MULUND COLLEGE OF COMMERCE, MULUND.	79.00%
H.S.C.	FEBRUARY 2016	MULUND COLLEGE OF COMMERCE, MULUND.	85.08%
S.S.C.	MARCH 2014	LITTLE FLOWER HIGH SCHOOL, THANE	81.80%

WORK EXPERIENCE:

ORGANISATION	DESIGNATION	TENURE
CA ASHISH KAMDAR & COMPANY, MUMBAI	ARTICLE ASSISTANT	FEBRUARY 2019 - PRESENT

SKILLS SET:

- Proficient in Microsoft Office including Excel, Word and Powerpoint
- Excellent written and verbal communication skills
- Computer and Internet skills
- Accounting skills- Preparation of Financial Statements
- Knowledge of Income tax, Goods and Service tax and Auditing
- Fluent in speaking and writing english
- Great knowledge of accounting principles

CERTIFICATION COURSES:

Completed 100 hours compulsory computer training course and orientation training course prescribed by The Institute of Chartered Accountants of India. And has also cleared the typing exams of English 30wpm, English 40wpm and Marathi 30wpm of Maharashtra Board.

PERSONAL DETAILS:

Father's Name: Jagdish P Pardeshi
Date of Birth: 01st February, 1999
Languages Known: English, Marathi, Hindi

Date:
Place: Thane

(Neha J Pardeshi)