

NARAYAN PAL

Personal Details

Sex : Male
Arrival : 20th May, 1992
Nationality : Indian
Status : Married

Contact Details

Phone : 8777040353/8013169670
Email : narayan88.pal@gmail.com

Permanent Address :
Vill. & P.O.- Podrah; P.S. – Sankrail;
Dist. – Howrah; Pin – 711109; WB.
Near Podrah Mohakali Vidyalaya

Statement of Purpose:

I would welcome an opportunity to consolidate and expand my knowledge leading to career growth and positive contribution to your organization. I am sincere, hardworking and self-motivated.

Educational Qualification:

Examination	Board / University	Year of Passing	Division / Grade	Percentage (%)
Madhyamik	W.B.B.S. E	2008	1 st Division	70.75
Higher Secondary	W.B.C.H.S. E	2010	Passed	68.20
B.Tech.(ECE)	W.B.U.T.	2014	Passed	70.90

Working Experience:

- ❖ Work Experience (In Months) : 01 Year 01 Months (20th March 2017 to 30th April,2018)
Last Organization : **Ma Kali Automotives**
Designation : Administrative Assistant & Account Assistant
Responsibilities Handled : To Assist Administrator to handling Manpower, Customer Satisfaction & Two-Wheeler Sell to Bring More Revenue & Retail for the Organization, Also Handling the Cashier Position & Assist to Senior Accountant.

- ❖ Work Experience (In Months) : 00 Year 02 Months (02nd May,2018 to 30th June,2018)
Last Organization : **Jindal Steel and Power Limited, Raigarh.**
Designation : Site Supervisor
Responsibilities Handled : Manpower Distribution and reported to HR as per day work Target, Issuing Material, Quality Check of Every Point of Work and QC Passed from Client and Ready to Blasting for Billing for the Organization.

- ❖ Work Experience (In Months) : 01 Year 00 Months (3rd July,2018 to 15th June,2019)
Last Organization : **Ramkrishna Krishi Culture Private Limited**
Designation : Business Development Executive
Responsibilities Handled : Sales and Branding of Product, Counselling Section with Customer and Build New Project Module for Executing them to Bring More Revenue & Retail for the Organization

- ❖ Work Experience (In Months) : (17th June,2019 to Till Continuing)
- Current Organization : **Stallion Control & Automation Private Limited**
- Designation : Site Supervisor
- Responsibilities Handled : Overviewing of Electrical Project with Client Handling, Manpower Distribution, Project Electrical Wiring, Cable Laying, Cable Termination, Panel Installation, Network, CCTV cable Layout.

Projects:

- ❖ Final Year Project : Operation of Household Electrical Component using Android Application from an Android Devices using Bluetooth Connectivity.

Software Skills:

- ❖ Programming Language : Language C, Besides I know Data Structure.
- ❖ Basic : DOS, MS Excel, MS Word, MS PowerPoint, Tally ERP9.
- ❖ Internet : Email, Google, Social Networking Sites.
- ❖ Operating System : Windows, Linux.

Vocal Language Known:

Language	Reading	Writing	Speaking
English	✓	✓	✓
Hindi	✓	✓	✓
Bengali	✓	✓	✓

Extracurricular Activities:

- ❖ Painting
- ❖ Cricket

Hobbies:

- ❖ Playing Chess
- ❖ Listens to Music

This is to certify that the above said information is true and correct to the best of my knowledge and belief.

Place:Howrah.....

Date:

(Narayan Pal)