

Supply Chain Management
NAVEEN N

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Objective

To work in an open, exciting, and professional environment with excellent growth prospects and contribute to the organization's growth as well as myself by meeting or exceeding the Organizational expectations. Seeking a Challenging position in an organization, which provide the opportunity to contribute & utilizing my abilities and expanding my experience.

Profile Summary

7 years of Experience in Logistics, Warehouse Management, Order Management, Distribution, Transportation, Material and Man Management, Cost Effective and Process Excellence with Problem Solving Skills.

Skills

- Warehouse operation, Logistics, and Supply chain management.
- Order Management.
- Inventory Control.
- Vendor Management.
- Manpower Management.
- Operating Skills – MS Office, SAP HANA, WMS, and ERP.

Work Experience

Senior Executive (Logistics and Warehouse Operation)

Intelligent Retail Private Limited (RIPPLR), Bangalore -Sep 2023-At Present.

- Warehouse operation, Logistics, and Supply chain management.
- Order Management.
- Responsible for all outbound movement within the warehouse.
- Preparing daily reports for delivery and dispatches.
- Vendor management
- Responsible for all outbound movement within the warehouse.
- Managing Inventory through weekly cycle count and Monthly wall-to-wall count.

Senior Associate (Logistics And dispatch)

Waycool Foods and Products Pvt Ltd, Chennai TN – DEC 2022 – SEP 2023.

- Managing Distribution network including Logistics and Supply chain.
- PO processing, Invoicing, and STO creation
- Collaborating with the internal team to improve outputs to meet demand and supply requirements.
- Handling Logistics, route planning & route schedule for the entire Tamil Nadu

region.

- Coordinating with the regional Sale team for the fulfillment of stocks.
- Responsible for all outbound movement within the warehouse.
- Preparing daily reports for delivery and dispatches.
- Reverse pickup planning.
- Managing Inventory through weekly cycle count and Monthly wall-to-wall count.
- Vendor management

KTV health food pvt ltd (2017 – 2021)-Gummidipoondi Commercial Officer

- Creating Purchase Order for Stock transfer works.
- FG Stock & Packing Material maintaining and audit the same on monthly basis.
- Maintaining Sales order, sales contract, stock receipt, stock inward, stock outward for edible oil brokers.
- Packing stores Material Handling
- Making invoices and stock transfer challans in SAP.
- Maintaining stock for different location in SAP
- Involve in the trading activity of commodities like Palm, Sunflower, Rice Bran Oil & all type of non-edible oils.
- Organizing the tankers for the Bulk Oil movement from terminal to the factory and for the other bulk parties.
- Making arrangement for the dispatch of oil from the factory by coordination with interlinked departments.
- Preparing Stock and Sales report of Packed Oil for the total Tamil Nadu depot.
- Preparing of online E-WAY BILL and Maintaining of GST statutory records.
- Gained Knowledge on Logistics & SCM

APPOLLO HOSPITAL (2015-2017)- Greams Road Chennai Cashier and Billing

- cash handing.
- Patient billing preparation
- Daily billing and cash reports preparation
- Patient documents screening and proofs verification
- Patient uh id registration

Shruthi Milk (2014to2015)- Ambattur Accountant& Cashier

- Sales billing issues to customer
- Billing & invoice prepare for selling product.
- Daily selling report making to send to account Manager.
- Monthly financial statement & Bill outstanding report making
- Petty cash handling
- Sales cash handling

Education

- B. Com Accounting And Finance-2010 to 2013 (Sri Chandra Prabhu Jain College, Minjur,TN)
- H.S.C Commerce Govt. Hr. Sec. School, Kavaraipettai-2010
- S.S.L.C. Govt. Hr. Sec. School, Kavaraipettai-2008.

Personal Profile

Name	:	N Naveen
Father's Name	:	Mr. G. Nagapooshanam
Date of Birth	:	11-07-1993
Gender	:	Male

Marital Status : married
Nationality : Indian
Languages Known : English, Telugu, and Tamil

Declaration

I hereby declare that the above-furnished details are true and correct to the best of my knowledge.

Place:

Your Sincerely

