

Consultant Technology Management at NeGD (National e-Governance Division)



Microsoft
CERTIFIED
Professional

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CAREER HIGHLIGHTS

- Expertise in large IT Infrastructure Management across PAN India.
- Provided project management consultancy for Digital transformation projects for Government clients.
- Performed Business Process Re-engineering for various G2C, G2G, G2B services.
- Successfully managed multiple bid processes starting from EOJ/RFP preparation till issuance of work order.
- Successfully handled IS budget, including CapEx, OpEx, Eol, RFE and vendor management.

EXPOSURE/EXPERTISE

1. Consulting and managing large scale Digital transformation projects, Like EoDB, Smart City, Intelligent Transport Management System (ITMS) etc.
2. Consulting and managing large scale Digital transformation projects.
3. Network Infrastructure Management and Cyber Security.
4. Experience in global RFP responses, Business and Process improvement proposals for global customers, in coordination with Quality, PMO and Pricing teams.
5. Experience in Presales, Project Scheduling, Proposal writing, Strategic Project Management, Customer Relationship Management and Time bound project implementation ensuring company turnover & profitability.

CURRENT ASSIGNMENTS

Consultant - Technology Management at SeMT WB,

Ministry of Electronics and IT, Govt. of India. May 2019 – Present.

- Expert in delivering and implementation of Business Reform Action Plan (BRAP) under Ease of Doing Business (EoDB). Successfully led SeMT team in implementation of BRAP 2019. Presently handling implementation of BRAP 2020.
- Preparing IT roadmap, detailed project report, RFP, EOJ, technical proposal, financial proposal, contract agreement & SLA apart from Project Management and Monitoring of ongoing projects.
- Statewide Enterprise Architecture based on reference models of IndEA.
- Providing Project Management Consultancy service to NKGSCCL Smart City Project in terms of e-Governance & ICCC project implementation.
- **Handling the end to end delivery of the prestigious "Ease of Doing Business" (EoDB) project in the State of West Bengal.**
- Preparing the detailed As-IS and To – Be study reports for the GPRs of Kolkata Police Traffic Fine Management system (ITFMS) and DG Control Nabanna.

PAST ASSIGNMENTS

1/ Quaker Chemical India Private Limited.

(A 100% subsidiary of Quaker Chemical Corporation; USA)

Assistant Manager IT: 2017 to 2019.

IT Specialist: 2012 to 2016.

KRA, KPI & Achievements:

KRA/KPI.	Achievements.
System integration.	<p>Anchoring design and implementation of Active Directory Infrastructure with Microsoft Office 365 Exchange.</p> <p>OS Image deployment in PC's using Windows Deployment Services(WDS)</p> <p>Manage the End-to-End IT Operations for the Head Quarter, Regional Offices & Site Offices. Immediate and effective issue resolution including proactive and preventative measures.</p> <p>Determine, recommend and implement hardware and software upgrades for business applications, server hardware, network equipment, desktop, laptop, etc.</p>
Network Infrastructure Management.	<p>Configure setup and manage Cisco Routers and Switches on corporate and remote networks.</p> <p>Responsible for continuous service improvement initiatives and cost reduction.</p> <p>Managed firewall implementations delivering increased security for enterprise data and intellectual property</p> <p>Technical interaction with ISP, hosting Co. and OEM and SLA monitoring. Ensured QoS is within the SLA parameters.</p> <p>Maintains overall security of the Enterprise network, systems, and data</p>
Vendor Management.	<p>Monitoring and execution of vendor management functions including appraisal, techno commercial analysis etc.</p> <p>Finalization of Annual Contracts with Vendors. OEMs and ISP.</p> <p>Identify area where service improvement required which leads to synergy savings.</p>
IT Planning & Budgeting.	<p>Responsible for the preparing Budget and Forecast analysis of IT infrastructure and reporting the same to Sr. management.</p>

2/ Leap International Pvt. Ltd.

(International Logistics and Freight Forwarding Company)

EDP –In charge : 2003 to 2008.

System Administrator (Regional): 2009 to 2012.

Achievements:

- **System Administration.**
 - IT Infrastructure implementation, Helpdesk, Windows Administration, Active Directory, DHCP, DNS, Group Policy, Exchange, CCTV, Switching, Router & Access Control etc.
 - Responsible for keeping daily database, mail server backups and perform disaster recovery restoration.
- **Database Administration.**
 - Managed homegrown ERP, installation and support of SQL Server.
 - SQL Server fine tuning for optimal performance including problem diagnosis.
- **IT Asset Management.**
 - IT asset management & change management.
- **IT Training.**
 - Developing training modules and SOP and conducting training for end users.

3/ Technical Support Personnel (Help Desk) - April 2001 to April 2002 at VSNL.

as part of GNIIT program organized by NIIT.

ATTAINMENTS

- Master of Computer Application (MCA), Year 2010.
- GNIIT from NIIT, Year 2002
- ITIL V3, Year 2016
- MCITP on Windows Server 2012., Year 2016
- Bachelor of Science from University of Burdwan, West Bengal. Year : 1996
- **Government Enterprise Architecture using IndEA and TOGAF® Standard 2021**

TRAININGS / WORKSHOPS ATTENDED

1. 10 days overseas training on IT Infrastructure Management at Netherlands in 2013.
2. AWS Bootcamp Training from AWS India Chapter in 2017.
3. CCNA Routing and Switching Year 2017
4. VMware vSphere, Year 2017.
5. Cyber Security Certifications from Cyber Security Center of Excellence, GoWB

PERSONAL

Date of Birth: 15th of January 1976

Address: 37 Jelia Para Lane, 1st Floor, Salkia Howrah - 711106 (Present)
23/10 Einstein Avenue, "B" – Zone, Durgapur – 713205 (Permanent)

Languages Known: English, Hindi & Bengali.

Date:
Place: Kolkata

Signature