



## RESUME

Career Objectives –

Best productivity with quality is for the priority of achievement in life of myself become aim in success

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|---------------------------|---|
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| Adhaar Card No.           | 366100582435  |
| Father Name               | Lt.Gostha Mukherjee   |
| Date of Birth             | 17 th Day of August 1974  |
| Present/Permanent Address | 100/2 Bharat Chandra Roy Path, P.O. Shyamnagar, P.S. Jagaddal Distt:24 Parganas (North) Pin – 743127 (West Bengal)  |
| Education                 | Achieved B.Com degree from (Calcutta University) on 1994  |
| Professional Education    | Achieved MBA – HR Degree from (Sikkim Manipal University) on 2013   |
|                           | Achieved Certificate of 02 years degree course from “The George Telegraph Training Institute” of Stenography – Typewriting Training Present Speed 100/40 w.p.m.   |
|                           | Achieved 2 years diploma course of Computer from “St. Xaviers College of Computer” MS-Office, Tally/ERP, Internet Savy, Basic etc.  |
|                           | Achieved 1 year Accounting Package from “Horizon Informatics” Salt Lake Branch – Package Fact, Excel-Accounting, ERP/Tally etc.   |
| Professional Experience   | Worked in “ <b>Amrit Feeds Ltd</b> in their Kolkata” Office for 5½ Years for the Post of “Back Office Executive – Cum – Computer Operator”  |
|                           | Worked in “ <b>Jayshree Chemical &amp; Fertilizers Ltd</b> – Kolkata” of 2 ½ Years for the post of “Back Office Executive – cum – Tally Operator”   |
|                           | Worked in “ <b>Exide Industries Ltd</b> ”.- Haldia Unit - of 3 Years at Industrial Assembly Department as an ICW Operator in Assembly   |
|                           | Working in “ <b>OMEGA Bearings Pvt Ltd. – Bhopal</b> ” (Product manufacturer of Turbine, Generator & all type of Motor for the Thermal Power Station – i.e. all BHEL, NTPC, NPCIL,NAVY, Siemens, GE Power etc. – from 2015 still continuing |

With regards,

Basupriya Mukherjee