

## *CURRICULUM VITAE*

### **Varun J. Saboji**

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### **Summary**

With a good amount of experience in warehouse operations, planning, distribution and office administration in business environments. Holds a good rate of warehouse operations with nil error rate. Having and good track on warehouse operations and maintain best practices to achieve the goals.

### **Work History**

#### **1) Warehouse Sales Executive.**

18-07-2022 to current : At Klene Paks Ltd. Belgaum.

#### **Responsible for warehouse operations at Belgaum Location.**

Duties Performed:

- 1) Managing the supply chain and procurement functions to meet present and future supply requirement.
- 2) Monitor the quality of the material during the receipt.
- 3) Invoicing the customer sales invoice, generation of E-way bill in respect of sales invoice through Tally Prime Software.
- 4) Timely update on the stock and purchase of the stock in time so that vendors don't have shortage.
- 5) Responsible to overview the warehouse operation and handling of all activities in warehouse function as per given plan and achieve day to day planning targets.
- 6) Handling 3 Members of team for smooth running of the warehouse and day to day process.

#### **2) Warehouse Co Ordinator.**

12-09-2018 to 31-06-2022 At Taksheel Enterprises distributor.

- 1) Work closely with purchase team and sales team for better output
- 2) Preparation of data stocks inventory keep track on customers requirement.
- 3) Inspect and evaluate inventory
- 4) warehouse and logistics support.

#### **3) Sales And Application Engineer**

3/10/2017 to 30/6/ 2018 At AdvanceTech Bangalore

Responsibility Sales and Application also worked on ERP Software for maintains of customer list and database.

#### **4) Field Application Engineer**

2/12/2015 to 27/09/ 2017 Aqtronics Technology Pvt Ltd. Bangalore

Responsible for selling products such as Wi-Fi, Zigbee, Bluetooth, PLC, Antennas, Sensors & Biometric Authentication.

#### **5) Inside Sales.**

09/07/ 2014 to 30/11/2015. At PHYTEC Embedded Pvt Ltd. Bangalore

Responsible for making cold calls, generating leads.

**Educational Qualification:**

Course	Board/University	College/School	Year	Percentage
B.E (E&C)	VTU Belgaum	K.L.E College of Engineering & Technology, Chikodi	2014	49.58%
Diploma (E&C)	Board of Technical Examination Bangalore	S.J.P.N Trust's Polytechnic, Nidasoshi	2007-2010	67.38%
S.S.L.C	Karnataka Secondary Education Examination Board	K.L.E English Medium School, Nippani	2004	71.41%

**Personal Information:**

**Date of Birth** : 23 March 1988  
**Father's Name** : Jagadish K. Saboji  
**Gender** : Male  
**Marital Status** : Single  
**Nationality** : Indian  
**Languages Known** : English, Hindi, Kannada and Marathi.  
**Hobbies** : Playing Kabbadi, cricket and listening to music.

**Declaration:**

I hereby declare that the above-mentioned information's are true as per my knowledge.

**Date:****Place:** Chikkodi**(Varun J. Saboji)**