

VILAS NARAYAN KUMBHAR

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CARRIER OBJECTIVE

To obtain a good and long-term career with an organization & seeking a quality environment, where my knowledge and experience can be shared and enriched. Looking for opportunities where I can prove my analytical skills in the field of EXIM & GST. I personally believe in competition and team spirit in a compliant environment

PROFESSIONAL ABSTRACT

- ⇔ A competent professional with over **20 years'** rich experience in Export/ Import Operations in diversified industries.
- ⇔ Proficiency in managing the entire export/import operations encompassing Pre/Post Shipment documentation, bank interaction, customs clearance, logistics, insurance and other allied functions.
- ⇔ Profound understanding of EXIM Policy, Customs & GST/Excise rules & regulations.
- ⇔ Demonstrated ability of availing benefits from DGFT, Customs, Excise & Insurance authorities.
- ⇔ Relationship management with GST officials / regulatory authorities for keeping compliance with statutory obligations & obtaining necessary sanctions/clearances
- ⇔ Core team member for implementation of GST records / procedures
- ⇔ Handling compliance matters of Foreign Trade Policy, Customs, GST
- ⇔ Knowledge of all procedure related to EOU unit debonding

SKILLS

- | | |
|-----------------------------------|-----------------------|
| # Export / Import Documentation | # GST Returns |
| # Custom Clearances / Formalities | # EOU Debonding |
| # DGFT Licences / Certificates | # COO certifications |
| # Excise & Service Tax | # Freight Negotiation |

EDUCATIONAL QUALIFICATIONS

2000	M. Com	- Pune University (49.00%)
1996	B. Com	- Pune University (56.50%)
1993	H.S.C.	- Pune University (52.67%)
1991	S.S.C.	- Pune University (51.14%)

OTHER QUALIFICATIONS

- # Diploma in Business Management (D.B.M) - Pune University (60.00%)
- # Government Diploma in Co-operation & Accountancy (GDCA)
- # Sound knowledge of MS Word, MS Excel, Internet & MS-Outlook (Emails)
- # Typing : ENGLISH – 40 WPM & MARATHI – 30 WPM

WORK EXPERIENCE

- | | |
|----------------------|---|
| Jan 2022 – Mar 2022 | Jindal Saw Ltd., Sinnar, Nashik
Asstt. Manager - Logistics (EXIM, DGFT, Customs) |
| Feb 2011 – Jan 2022 | Jyoti Ceramic Inds. Pvt. Ltd., Satpur, Nashik
Excise Officer (EXIM, GST, EOU, Excise & Service Tax) |
| June 2009 – Feb 2011 | PLG Power Ltd., Sinnar, Nashik,
Sr. Commercial Officer (Export Import, EOU, Excise & Service Tax) |
| Sep 2005 – June 2009 | Jyoti Ceramic Inds. Pvt. Ltd., Satpur, Nashik
Excise Officer (EXIM, EOU, Excise & Service Tax) |
| Feb 2001 – Aug 2005 | Someshwar Metal Pvt. Ltd., Sinnar, Nashik
Excise Officer (EXIM, Excise) |
| Jul 1997 - Oct 2000 | Teknocrat's System Pvt. Ltd. Ambad, Nashik
Accounts-cum-Excise Officer (Accounts, Export, Excise) |

AREAS OF EXPOSURE

➤ EXIM – Export/Import (DTA & EOU Units) :

- ❖ Managing the import and export operations, keeping compliance with custom laws, notifications, tariffs, EXIM policy procedures, rules and guidelines.
- ❖ Effective liaison with government authorities viz. DGFT, Customs, GST/Excise, Banks, EPCs, Insurance Company/Surveyors for ensuring compliance, obtaining approvals, with documentation and other statutory requirements.
- ❖ Interacting with banks for opening LCs, making remittances, arranging Bank Guarantees.
- ❖ Ensuring timely and maximum realisation of export incentives
- ❖ Prepare Export shipment documents for Custom clearances under FTP Schemes like Advance Licence, MEIS/DEPB, EPCG Licence & Duty Drawback.
- ❖ Submission of Original Exports documents to Banks & party as per payment terms & L/C terms.
- ❖ Submission of Import shipment documents to CHA for clearance.
- ❖ Handle & correspond all the transactions with Bank for payment.
- ❖ Tracking of online Bank Export Realization Certificate (BRC)

- ❖ Planning for dispatches of Domestic & Export consignments
- ❖ Arrange Insurance for Domestic, Export & Import consignments.
- ❖ Attending to Customs, GST / Excise & DGFT litigations matters
- ❖ Regulating Imports for all locations and exports for more than 60 countries.
- ❖ Preparation & online apply for Certificate of Origin/GSP and get certification from MCCIA & Export Inspection Agency under various Trade Agreements.
- ❖ Preparation of Monthly Shipment returns / Declarations for CAPEXIL (Export Promotion Council) as well as ECGC (Export Credit Guarantee Corporation of India Ltd.) & for Insurance of all Export / Import shipments

➤ **GST :**

- ❖ Prepare / Track all day to day statements related to monthly GST returns
- ❖ Online filing of monthly / Quarterly GST returns of all companies of JYOTI CERAMIC INDS. Group (GSTR-1, GSTR-3B, CMP-08 & ITC-04)
- ❖ Co-operate with Accounts Deptt. to file Annual return of GST (GSTR-9 & 9C & GSTR-4)
- ❖ Regularly follow-up with customers to file their monthly return to get GST credit on time through GSTR-2A
- ❖ Generating E-Way Bills for Domestic and Export shipments.
- ❖ Handle GST Audit independently
- ❖ Prepare & submit all documents / applications on GST portal

➤ **DGFT :**

- ❖ Online application of Advance Licence (Authorisation) as per SION / Adhoc basis & maintaining the same up to the stage of closure (Custom Bond Cancellation)
- ❖ Online application of MEIS Licence, INCSCHE LICENCE (Incremental Exports Incentivisation Scheme) & SHIS LICENCE (Status Holder Incentive Scrip)
- ❖ Online application & get of RoDTEP Licenses
- ❖ Application & Closure of EPCG Licence as per Export Obligation.
- ❖ Application for Star Export House Certificate.
- ❖ Application for AEO-T1 certificate (Authorised Economic Operator)
- ❖ Application & Closure of Deemed Export Licence.
- ❖ Application for Import Licence for Restricted Item.
- ❖ Extension, revalidation, auditing of licenses.
- ❖ Application of fixation of norms & Correspondence with Jt.DGFT

➤ **EOU Formalities :**

- ❖ Obtaining Procurement & CT-3 Certificates for Raw Material & Capital Goods from Excise Deptt.
- ❖ Prepare Re-warehousing Certificates.
- ❖ Reconciliation of CT-3 Certificates with Re-warehousing Certificates
- ❖ Maintained B-17 Running Bond Account for Procurement of Imported as well as Indigenous Raw Material & Capital goods without Payment of Excise Duty.
- ❖ Get DTA Sale permissions from Development Commissioner (SEEPZ)
- ❖ Submission of Quarterly Performance Report (QPR) & Annual Performance Report (APR) to Development Commissioner- SEEPZ.

- ❖ Application of CST Reimbursement claim.
- ❖ Apply for Debonding (Exit) from EOU Scheme for M/s. Jyoti Ceramic Inds. Pvt. Ltd.- 100% EOU Unit, Satpur, Nashik

➤ **Logistics & CHA Agents :**

- ❖ Dealing with CHA as well as S/Line agencies for ensuring timely clearances & Cost Effective Transport Solutions for Export-Import Consignments.
- ❖ Handle all Dispatches & Logistics formalities of Domestic as well as Export Sea/Air Shipments.
- ❖ Track on Bill of Lading / AWB checking
- ❖ Checking of Export & Import shipments check-list & Approval.
- ❖ Arrangement of Transporters for Domestic & Export consignment.

➤ **Excise & Service Tax :**

- ❖ Handling day to day work relating to Excise & Service Tax
- ❖ Maintain various books/records of Excise - RG 23 A & C – Part I & II, PLA Register & RG 1 Register for Finished Goods Stock
- ❖ Filing of periodical Excise returns like - E.R.-1, E.R.-2, E.R.-4, E.R.-5, E.R.-6 & E.R.-7
- ❖ Checking of Finished Goods & Input Clearances Excise Invoices
- ❖ Checking invoices of the suppliers and maintain the records for the availment of Excise Cenvat Credit
- ❖ Track on daily despatches of Domestic & Export consignments
- ❖ Prepare Service Tax returns - ST-3 returns of various Taxable Services
- ❖ Submission of Proof of Exports monthly (Annexure – 19)
- ❖ Submission of Export Rebate Claims.
- ❖ Handle Excise Audit (EA 2000) & CERA Audits independently.
- ❖ Managing day-to day excise function, proper & timely utilisation of Cenvat Credit, procurement of raw materials without payment of duty for exports

ACHIEVEMENTS

- ⇔ Debonding of 100% EOU unit of Jyoti Ceramic Inds. Pvt. Ltd.
- ⇔ Established 100% EOU Unit (PLG Power Ltd., Sinnar, Nashik)
- ⇔ Apply & get Refund claim of GST of ITC on Export of Goods & Services without payment of duty for INR 1.15 Crores at Jyoti Ceramic Inds.P.Ltd.
- ⇔ Obtained One Star Export House Certificate for Jyoti Ceramic Inds. Pvt Ltd.
- ⇔ Obtained AEO-T1 Status certificate from CBEC for Jyoti Ceramic Inds. Pvt Ltd.

PERSONAL DETAILS

Address : Row House No.04, Shree Mahadev Krupa Row Houses,
Opp. Pranav Stamping Co. Ltd., Mahalaxmi Nagar,
Ambad Link Road, Nashik – 422 010.

Date of Birth : 07th March, 1976

Languages Known : English, Hindi & Marathi