

20/12/2021



To,  
**The Manager – HR**

**Sub : Application for the post of Head Supply Chain / Logistics**

Dear Sir,

I am writing to express my strong interest in the Head Logistics & Supply Chain Position within your prestigious organization.

I have 21+ years of extensive experience in the field of End to end Supply Chain Management, Logistic Operations & Transport Management.

I have worked as a Deputy General Manager (Commercial) in CRWC (Central Railside Warehousing Company Limited, Ministry of Food, New Delhi).

I have worked in India and Singapore with different sectors like Ministry of Foods, Ministry of Railways, Chemical & Intermediate industry, Food Grain MNCs, FMCG Industry, Cement Industry etc.

I have worked with different companies like Symphony Limited, Givaudan India Pvt Limited, CONCOR (Container Corporation India Limited), Atul Ltd.

I am exposed to working in a fully computerized (ERP & SAP) and challenging environment and to live up to the expectation of higher hierarchy.

Please review my resume for additional details regarding my expertise and career achievements. I will follow up to request an appointment to discuss how my experience and background meet your needs.

Thank you for your time and consideration.

Yours Sincerely

Yatin Patel  
(+91 85273 93452)

# Yatin Patel

New Delhi, India

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## Career Summary

Deputy General Manager with extensive experience in various field like Supply Chain Management, Marketing, Logistics Operations, Warehousing, Inventory Management, Transportation, excellent time management, communication and customer handling skills.

## Professional Experience

### **CRWC (Central Railside Warehouse Co Ltd) (Ministry of Food, New Delhi)**

August 2015 to July 2021

#### **Deputy General Manager (L/O/M)- Commercial**

- **PAN India Rail siding warehousing Operation (Cement, Food grains, Fertilizers, Chemicals, Tiles, Parcel etc )**
- Managing entire Logistics, Operations & Marketing for total 20 Rail side warehouses across the country
- Dealing with Food Ministry, Rail Ministry, State government authorities
- Handling Pandu Port (Guwahati, Assam) of IWAI (Inland Waterways Authority of India )for 3 mode of operations i.e. By Rail, By Road and By Sea
- Market study for new terminal location, new customer, new commodities
- Develop and execute the logistics platform strategy
- Responsible for the establishment and implementation of strategic logistics, inventory, sourcing and system operating in various locations leading a large team of managers and all to manage their complex supply chain and distribution network, sharing best practice and mentoring
- Development and optimize costs through reduction in inventory, lead time improvement and delivery accuracy
- Planning, directing, coordinating and maintaining economical and efficient warehousing and transportation services for the company and generally supporting business for logistics perspective
- Accountable for all Contract Logistics warehousing and transport businesses
- Close communication with Customer Demand/Demand planners and factories to ensure the demand and supply is balanced
- Ensure accurate forecasting of volume projections for warehousing and transportation requirements
- Hire, train, supervise, coach and evaluate the performance of delivery for Parcel Train services.
- Implements and manage the deployment of IT support infrastructure not limited to the WMS requirements and deployment
- Collaborate with other managers regarding scope of work implementations and process improvements
- Facilities regular staff meetings and problems solving sessions
- Developed diversified business-like Transportation for MOIL and UCIL, Warehousing activity for Cotton bells for CCI, Export train managed for CCI from India to Bangladesh

### **Symphony Limited**

July 2012 to August 2015

(World's largest manufacturer of Residential, Commercial & Industrial Air Coolers)  
Ahmedabad, Gujarat

#### **Sr. Manager – Supply Chain / Logistics**

- **Logistics & Transportation Pan India:**  
Responsible for transportation analysis and saving/cost opportunity analysis and the implementation and management of cost analysis measure plan and monitor budgets

Inbound, Outbound and distribution and warehouse management  
Continuously look for ways to drive cost reduction through rates negotiations and other associated costs.

- **26 CFA – Nomination, Controlling, Contracts, MGC, Inventory**

CFA Operation handling in each state across India  
New CFA development, verification, negotiation, contract, legal procedure  
Warehouse / Dispatch / Stock management, Inventory Control  
Inter CFA stock transfer

- **Primary transportation**

Continuous development of quality relationships with manufacturing plants, third party contractors and customers.

Looking after Primary transportation from 9 OEM's to all over India  
Rate negotiation, Payment, Bill entry

- **Secondary transportation**

Manage and develop a team of supply planners, ensuring all KPIs are prepared and delivered on time.  
Looking after all Secondary transportation from all the CFA to all distributors, dealers, Morden Trade  
Nomination, Contract, Online Billing process, Payment

- **Logistics cost analysis**

Strive for continuous improvements across the team, implementing new objectives and dimensions regularly to achieve a higher bench mark.

Monthly and yearly working for Logistics cost analysis  
Revision and legal contract

- **Spares stock management**

Spares movement from Thol, Ahmedabad factory and reverse logistics  
Contract with all courier service providers for Pan India

Coordinate with Sales, Marketing, Service, Factory team for planning, dispatch and timely delivery  
Coordinate with all service provider including CFA, Transporters, Courier etc

## **Givaudan Flavours (India) Pvt Ltd**

Nov 2007 to June 2012

(Formerly Quest International India Ltd), Daman, HQ – Switzerland

### **Manager – Supply Chain / Logistics**

Worked as a PUT (Power User Trainer) with Accenture in Singapore for implementation of SAP(WM) and DIT (Data Integration Test)

#### **Raw Material / Packing Material Warehouse (Inbound)**

- Ensuring the timely and cost effective replenishment of stock through to the business warehouse
- Inventory Management - ongoing safety stock review, stock reconciliations and management of shelf life/stock at risk
- Ensure proper accounting & storage of all Inventory Items
- Adhere to the FIFO norm to ensure freshness of Inventory
- Periodic review of all incoming material, Storage of material & issue to shop floor etc with proper documentation
- Identify the slow moving & indicate remedial actions
- Liaise with Third party godown to ensure smooth supply & incoming material
- Conduct daily cycle counts to establish variance

#### **Finished Goods Warehouse (Outbound)**

- Support key factory deliveries of OTC/OTR by ensuring timely dispatch of goods
- Ensure proper accounting & physical custody of FG
- Periodic review of stocks at BSR
- Closely work with production team to optimize on space constraints

## **Transportation**

- Transporter's Contract
- Ensure safe/timely deliver by GPRS system & POD
- Bill verification and timely payment
- Damage report & solution
- Obtain NDC from the transporter

## **Logistics**

- Manage client service, order management, customer satisfaction and overall interfacing. Enforce and drives awareness and compliance with the company's SCM polices, process, procedure and requirement aligning with business objectives.
- Involved in strategic engagements with internal and external stake holders contributing to the success of driving highly effective and efficient SCM framework
- Develop dedicated transport arrangement locally & nationally
- Online tracking for all dispatched Goods so as to ensure better service to Customer
- Update sales team with dispatch details
- Periodic review & renewal of contracts
- Optimize loadability & improve upon logistics cost
- Control & tracking of Road Permits with the help of Sales team
- Control on Transporter's payment through in depth verification of Bills
- Obtain periodic NO DUES CERTIFICATES from the transporter to ensure timely payment to transporters.

## **Planning & Procurement**

- Demand Control - the tracking of abnormal demand and management of forecast consumption
- Updating and ongoing audit of Materials Master Data
- Responsible for maintaining all Inventories and purchasing for the company by coordinating and controlling the order cycle and associated information systems

- **Working Contacts**

- A) Internal**

- Factory Operations Head
    - Commercial team (Procurement/Supply chain)
    - Finance & Account Team
    - Planning/Production
    - Logistics Third Party Supplier
    - Quality Assurance
    - Sales Support

- B) External:**

- Suppliers
    - Transporters
    - Customer

## **CONCOR (Container Corporation of India Ltd) (Ministry of Railways, J N Port, NAVI MUMBAI)**

July 2002 to May 2007

### **In charge/Sr. Executive (Commercial & Operations) – Rail Operation**

- " By Rail" & "By Road" Operation PAN India basis from JN Port, Navi Mumbai, India
- Rail Operation (from Mumbai to all over India)
- Handled 30 (15 x 2) trains per day (2700 TEUS) on regular basis
- Train Operation for Delhi, Ludhiana. Jaipur, Jodhpur, Dadri, Ahmedabad, Baroda, Nagpur, Hyderabad, Malanpur, Rewari, Kanpur, Pune etc.
- Worked with CFS at DRT (Dronagiri Rail Terminal)
- Vast experience in Export, Import regulations & documentation
- Familiar with the legal requirements regarding importing and exporting shipments
- Well aware of Custom processes and duties
- Experience in managing the import shipment/ shipment tracking

- Coordinate shipping with customs agents for clearance on overseas deliveries
- Efficient delivery logistics through data management

## ATUL LTD, VALSAD

May 1999 to June 2002

### Asst Manager (L P & P)

- To look after all logistics requirement of the company for Domestic & Imported Chemical raw material, Imported & Local Spare Parts, Order clearance, checking of financial details before giving clearance for billing
- Import/Export & Customs rules, clearance & transport, Storage of machines upon arrival at Port/Planning for duty payment schedule for clearance of parts & machines
- In-depth knowledge of standard management methods, policies, procedures and keep logistics records ready
- Customer order processing, Material planning & production scheduling
- Internal coordination with production department & adjusting the schedules & material receipt accordingly
- Following up with logistics provider for import customs clearance & receiving the material and FG dispatch to customers
- Internal coordination with Quality, Production & Finance for smooth flow of materials
- Material Consumption analysis as per production plan & disposal of scrap
- SAP hands on experience

### Education Qualification

- **LLB** - from South Gujarat University, Surat in 2002
- **MBA** – Marketing from South Gujarat University, Surat in 1999
- **B Sc** - Chemistry (Dyes) from B K M Science College, Valsad in 1997
- **HSC** - Science from G S E B, Gandhinagar in 1994
- **SSC** - Science from G S E B, Gandhinagar in 1992

### Technical Qualification

- Post Graduate Diploma in Computer Application
- ERP / SAP – WM , Worked with Accenture (Singapore) as a PUT (Power User Trainer) for DIT (Data Integration Test)

### Achievement

- Awarded with Best Warehousing Company – Railways in 2018 by India Cargo Awards
- Received "Rashtriya Media Ratna Award 2015" organised by Delhi Press Club, Delhi

### Personal Details

<b>Father Name</b>	Late Kishorbhai Patel	<b>Date of Birth</b>	20-12-1976
<b>Nationality</b>	Indian	<b>Passport No</b>	U6095474 valid till 2030
<b>Marital Status</b>	Married	<b>Sex</b>	Male
<b>Contact No</b>	+91 8527393452 +91 9825243452	<b>Language Known</b>	English, Hindi, Gujarati, Marathi
<b>Mail Id</b>	<a href="mailto:yatinpatel2001@gmail.com">yatinpatel2001@gmail.com</a>	<b>Skype Id</b>	yatinpatel2001
<b>Linked In</b>	yatinpatel2001		
<b>Present Address</b>	C-280, First Floor, Near Adarsh Public School, Vikaspuri, New Delhi 110018	<b>Permanent Address</b>	10, Panchratna Society, Mograwadi, Valsad 396001, Gujarat, India

**References:**

- 1) Mr. Nikhil Panchbhai, Director (IT),  
National Productivity Council,  
Under Dept. for Promotion of Industry and Internal Trade (DPIIT), Min. of Commerce & Industry,  
Govt. of India,  
Mob: - 08368398480, Email – npanchbhai@gmail.com
- 2) P C Saxena– Retd. Storage & Inspection officer– CWC, New Delhi  
Mob No : 09425023942, Email id : saxena.pc@gmail.com

**DECLARATION**

I hereby declare that the above furnished data is true to my knowledge.  
I would request you to give me an opportunity to work with your esteemed organisation.

Thanking you,  
Date : 20/12/2021

Yours Sincerely  
(Yatin Patel)