

Sudhir Tulshidas Jadhav

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Date of Birth: 28th May 1989

Innovative and Resourceful Procurement Management Professional: Track record of delivering superior results by implementing strategic procurement, sourcing, cost reduction, supplier negotiation and relationship management programs that optimize the value from the supply chain.

Profile Summary:

- A result oriented professional with 8+ years of experience in procuring materials from national and international markets.
 - Strongly self motivated professional with extraordinary communication/negotiation skill and deep knowledge of purchasing process.
 - Comprehensive knowledge of large scale purchasing methods procedures, contracts research methods and techniques.
 - Expertise in developing local vendors, reducing the cost of procurement of material.
 - Successfully implemented vendor development programs including training for vendors.
 - Excellent communication and liaison skills, proven capability of effective management including inter and intra departmental coordination.
 - Working knowledge of PC Soft, COUPA e-Procurement System & ERP, QAD Adaptive Applications
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Key Skill:

- Sourcing and purchasing skills
 - Vendor Management
 - Negotiation skill
 - Relationship Building with Vendors
 - Inventory Management
 - Supply Chain Management
 - Cost Management
 - Compliance and Audit
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Employment Details:

Jan-2021 to Till with Jyoti Display Pvt. Ltd as Purchase Executive

Company Profile:

Jyoti Display Pvt. Ltd. - Manufacturing of digital signage, LED display and home furniture.

Application Used: ERP Base Saral Relyon System

Key Result Area:

- Purchase related all responsibility – Sourcing, New Vendor Development, Price Negotiation with vendor, PO releasing, Material Delivery and Payment etc.
- Formulating budget for timely procurement of raw material, spares and consumables.
- Procurement of all kind of material **(Raw Material-Sheet Metal, Bought-out Part, Packaging Material, Fasteners etc).**

- Reduced inventory of Raw Material and Bought out parts.
- Creating different reports as required by Management.
- Negotiating with the vendors for Rate, Delivery and Payment Terms.
- To prepare and maintain all related procurement reporting such as price analysis, delivery records and vendor's performance.
- Participate in strategic sourcing process, bid evaluation, supplier selection and maintain contract repository
- Follow up with vendors till delivery.

Oct-2020 to Jan-21 with Satish Injecto Plast Pvt. Ltd. as Purchase Executive

Company Profile:

Satish Injecto Plast Pvt. Ltd. - Manufacturing of Injection molded plastic parts for Automotive, Farming, Construction, Luggage & Electrical sectors.

Application Used: ERP Base PC Soft

Key Result Area:

- Purchase related all responsibility – Sourcing, New Vendor Development, Price Negotiation with vendor, PO releasing, Material Delivery and Payment etc.
- Formulating budget for timely procurement of spares and materials.
- Procurement of all kind of material **(Raw Material-Polymer Granules, Bought-Out Part, Packaging Material and Vendors).**
- Reduced inventory of Raw Material and Bought out parts.
- Creating different reports as required by Management.
- Negotiating with the vendors for Rate, Delivery and Payment Terms.
- To prepare and maintain all related procurement reporting such as price analysis, delivery records and vendor's performance.
- Participate in strategic sourcing process, bid evaluation, supplier selection and maintain contract repository
- Follow up with vendors till delivery.
- Preparing monthly saving report.

Feb-2013 to June-20 with Lear Automotive India Pvt. Ltd. as Purchase Executive

Company Profile:

Lear Corporation is an American company that manufactures automotive seating and automotive electrical systems.

Application Used: COUPA e-Procurement System & ERP, QAD Adaptive Applications

Key Result Areas:

- Purchase related all responsibility – Sourcing, New Vendor Development, Price Negotiation with vendor, PO releasing, Material Delivery and Payment etc.
- Preparing RFQ's and forwarding it to relevant suppliers/agents to obtain Quotations.

- Procurement of all kind of material **(Capex – Fixtures, Machines and Tools, (MRO) Spares, Consumable, IT – Spares and Consumables, Annual Service Contract for Facility and Equipment, Safety PPE's, Packaging Material).**
- Ensure the quality & quantity of material purchase at site.
- Creating different reports as required by Management.
- Negotiating with the vendors for Rate, Delivery and Payment Terms.
- Expediting with vendors as well as our H.O.
- Budgeting, Monthly Budget is prepared as per the requirement of Project (At Site).
- Prepared annual rate contract for MRO material.
- Negotiated and prepared annual service contracts for Admin related services.
- Worked on the development and implementation of a new, more efficient procurement strategy and performed a professional cost analysis.
- To prepare and maintain all related procurement reporting such as price analysis, delivery records and vendor's performance.
- Participate in strategic sourcing process, bid evaluation, supplier selection and maintain contract repository
- Preparing monthly saving report.

Apr-2012 to Jan-2013 with Efficient Method Pvt. Ltd. as Purchase and Account Executive

Company Profile:

Efficient Method Pvt. Ltd. is an small scale industry that manufacturing of copper and aluminum bus bars & connections, various electrical contact assemblies, sheet metal parts.

Application Used: MyWay ERP Software

Key Result Areas:

- Purchase related all responsibility - New Vendor Development, Price Negotiation with vendor, PO releasing, Material Delivery and Payment etc.
- Preparing RFQ's and forwarding it to relevant suppliers/agents to obtain Quotations.
- Procurement of all kind of material **(Raw material – copper and aluminium, vendor, packaging material).**
- Ensure the quality & quantity of material purchase at site.
- Creating different reports as required by Management.
- Negotiating with the vendors for Rate, Delivery and Payment Terms.
- Maintained records of purchases and sales.
- Coordinated with suppliers to ensure that goods are delivered on-time.
- Performed purchase operations within the assigned budget.

Achievement:

- P-Save target achieved with reducing cost of spares and materials.
- Reduced inventory of Raw Material and Bought Out Parts
- Cost Reduction by almost 5% - 7% by developing new vendors and renegotiating the prices.
- Reduced number of vendors by consolidating services.
- Efficiently completed whatever task assigned other than related to procurement.

- Reduced number of complaints from internal/external customers.
 - Reduced production losses due to material shortage.
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Education and Qualification:

- MBA in Supply Chain Management from Pune University
April-2018
 - M. COM from Pune University
Apr/May - 2014
 - B. COM from Pune University
Mar/Apr – 2010
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Software Skill:

- ERP Software QAD Enterprises Applications.
 - ERP Software PC Soft.
 - COUPA e-Procurement System.
 - Microsoft Office
 - Diploma in Computer Application
 - Tally ERP
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Personal Details:

- Date of Birth: 28-05-1989
 - Marital Status: Married
 - Languages known: English, Hindi, Marathi
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Declaration:

I hereby declare that the above said are true to best of my knowledge and belief. I earnestly look forward to work with your esteemed organization in an appropriate position and prove myself worthy if given a chance.

Yours sincerely

Sudhir T. Jadhav