

# Vidushi Katta

ACCA Affiliate

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## SUMMARY

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An innovative, ambitious and highly flexible finance and accounting professional with first-class ethical standards, who possesses excellent communication skills, analytical, numerical and presentation skills. With the ability to meet deadlines and

Targets, and also a good team player seeking the opportunity to make meaningful contributions in a challenging and dynamic Business environment.

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## EDUCATION

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### Chartered Certified Accountant

**Association of Chartered Certified Accountants**

- Recently qualified ACCA affiliate. During the course acquired detailed knowledge of Financial Reporting and analysis, Business Analysis, Financial Management and Audit.
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### Certificate of The Ethics and professional Skills Module (EPSM)

- Impending certificate specializing in the field of Ethics and professional skills.
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### B.Com Hons. (International accounting and finance)

**Global Centre for Entrepreneurship and Commerce**

- Completed graduation in the year 2020 from the field of accounting and finance. The course covered various fields strategy analysis development, methods of hedging foreign currencies, detailed knowledge of IFRSs.
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### High school

**St. Angela Sophia School**

12th grade: 77%

10th grade: 9.6 CGPA

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## Achievements

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### Qualified ACCA within 3 years

Cleared all the ACCA papers within 3 years doing it along with the graduation.

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### Head of the Head Start Hire Event

Managed more than 80 people in the event with a footfall of more than 1500 people.

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## STRENGTHS

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### MS Office Suite

Proficient in the use of MS Office, Excel, PowerPoint and Outlook.

### Special skills

Tally, Computax

### Analysis

Competent in Analytical and Research Work.

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## LANGUAGES

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### English

Native



# Job

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## Sudrania Fund Services

### Sr. Associates- Hedge Funds Admin

┌02/2021 + Jaipur, India

Doing the Hedge Fund Accounting for the US clients. Recording the trade and non-trade transactions in custody and accounting systems.

Preparing NAV packages and financial statements. Acting as a primary contact for assigned clients and ensure seamless execution of tasks.

Preparing ad hoc reporting in line with the client and internal requirements.

Research and data crunching related to capital market/financial instruments.

## INTERNSHIP EXPERIENCE

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### Internal Audit Team Member

#### Ankit Maheshwari and Associates

┌12/2020- 01/2021 + Jaipur, India

Internal Audit of Kamla Dials, a listed company

Working on areas like: Scrap Sales, GST, Inventory, Contractual Labour.

### Ambassador

#### Vivekananda Global University

┌01/2019 - 07/2019 + Jaipur, India

- Research and analysis on each department in the university comparing their working and reporting.
- Prepared a Presentation on the scope of improvement for each department to the board members.
- Worked with the CEO for day to day working and decision making.
- Conducted audit with the team.

### Intern

#### IDBI Delhi

┌06/2018 -08 /2018 + Delhi, India

- Worked upon the different policies available in the insurance sector like the child insurance, life insurance, mutual funds.
- Received the EARLY BIRD CERTIFICATE, which represents great performance in the company.
- Cleared the IRDA government exam and received a certificate.
- Converted 2 policies for the company.

## VOLUNTEERING

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### Executive Member

#### Startup Saturday, Pitch India

One of India's most popular startup events, Startup Saturday is organized by Headstart Network Foundation, a non-profit organization on the mission to 'Change the World through Entrepreneurship'.

Organized an event in the home city (Jaipur) where more than 50 startups came forward to attain funding from various investors.

### Volunteer

#### JAIPUR SOCIAL ENTREPRENEURSHIP FEST

┌05/2018

A platform that guides commerce students about respective fields after 12<sup>th</sup> and that conducts competition between various schools.

┌ 500+ student footfall

### Volunteer

#### Commerce Clave

┌10/2017, 10/2018, 10/2019

A platform that guides commerce students about respective fields after 12<sup>th</sup> and guides students how to score in class 12<sup>th</sup>.

┌ 500+ student

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