

# **-: Sagar Barhe :-**

At-Adharwad, Post-Khed, Tal-Igatpuri, Dist-Nashik, State-Nashik, State-Maharashtra, Country-India, Pin Code-422402.  
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## **-: Objective :-**

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- To work to best of my ability and face any challenges . To work as a dynamic professional in an environment that would provide opportunities to utilise my skills and strength.

## **-: Experience :-**

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**\* Store Executive \*** Mar-2022 - Present  
United CJ LLP

- Daily Material Inwards and Outward operation handle.
- Daily Preparation Delivery challans and Invoice.
- Audit Documentation maintain.
- Material stock maintains.
- Work on Computer Operator.
- Work on Ms-Excel,Wold, power point,Email.
- Daily other Stores operations.

**\* Office Assistant Technical** Oct-2020 - Feb-2022  
Ashwamedh Engineer and Consultant

- Work on Computer Operator.
- Work on Ms-Excel,Wold, power point,Email.
- Samples Quality Check.
- Final report Preparations
- Daily affair handled

**\* Data Entry Operator** 15/09/2016 - 30/09/2020  
Inffiloom India Pvt. Ltd.

- Work on SAP software.
- Work on ERP software.
- Dispatch operation handle.
- Export and Import material documentation.
- Prepare various production reports for daily analysis.
- Timely reporting on duty as per shift timing.
- Take an active role in creating a safe healthy work environment.

## **-: Education :-**

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**\* B.Sc ( Bachelor of Science)**

M.V.P.K.P.G. College Igatpuri, Nashik

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**\* Total Quality Management**

Alison Institute

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**\* MH-CIT**

Maharashtra State Board and Technical Institute Mumbai

**-: Skill :-**

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- SAP and ERP process knowledge.
- Window Excel, Word and power point, email process, basic computer knowledge.
- Production, Dispatch, Quality Activity.

**-: Project :-**

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Nano technology and Human Health ( State level seminar and project )

**-: Language :-**

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- Marathi
- Hindi
- English

**-: Interest :-**

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- Drawing
- Reading
- Outdoor Game

**-: Additional Information :-**

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- Always like to accept the challenge.
- Strong analytical problem solving and organisation ability.
- Patience and calm nature to handle the situation.
- An effective communicator with excellent interpersonal and relationships building skill.
- Can work under pressure very well.

