

Resume

IRFAN HAIDER

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Objective

- To know somethings new and enhance my skills in dynamics and stable workplace.
- To work in the company with the positive atmosphere which will inspire me to enhance my skills.
- To gain new experience and to utilize my interpersonal skills to achieve this goal.

Work Experience

- *Upmint Finserv Private Limited (Debt collection Executive)*

Knowledge & Skills	<ul style="list-style-type: none">• <i>sales</i>• <i>marketing</i>• <i>Banking</i>• <i>Collection</i>• <i>Recovery</i>
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ROLES & RESPONSIBILITIES

- *Total 3 months of experience in collection, recovery as DCO (Debt Collection Executive)*
- *Providing loans to clients by guiding them through the bank policies.*
- *Part of collection team and shall report to Manager (Collection) of the company.*
- *Asking clients for the recovery of provided Loans.*
- *Taking clients through the new and profitable plans.*
- *Making a culture of team work and team bonding to acheive our goals.*
- *Managing team and management accordingly to expedite our sales in the market.*
- *Making a market of company owned policies so to improve the overall revenue of the firm.*

Academic & Qualification

DEGREE/CERTIFICATE	INSTITUTION	YEAR	UNIVERSITY	PER (%) / CGPA	DIVISION
B. Sc (CHEMISTRY)	ST COLUMBAS COLLEGE	2017	VINOBA BHAVE UNIVERSITY	66.12	1ST
HIGHER SECONDARY	O P JINDAL	2012	CBSE	76.7	1ST
SECONDARY	O P JINDAL	2010	CBSE	8.2	1ST

Computer proficiency

Microsoft Office (MS Word, Excel, PowerPoint), Internet etc

Achievements

Won Bronze medal at IT conducted by NIIT at Inter school Level .

Qualified certification in Math's Olympiad competition at inter school level .

Personal Profile

Nationality : Indian
Marital Status : Single
Sex : Male
Date of Birth : 04.06.1995
Present Address : House no -44, 1st cross , Teachers colony , Bidarahalli, Bangalore, 560049

Hobbies

Listening Music, Travelling, Cooking, Games (Cricket, Football)

Declaration

I pledge and pronounce that all the above information is true to the best of my knowledge.

Irfan Haider

