

CURRICULUM VITAE

Ketan Khambete

OBJECTIVE

To be a more Productive, Innovative and Successful resource in the area of Warehousing, Distribution, Transportation, Inventory, Supply Chain Management, Logistics.

PROFESSIONAL EXPERIENCE :

Working with VR Associates, Pune as Head - Warehouse Operations at Pune. (Consultants for Project management, Warehouse Operations, SCM, HR, IT, other). Since Sept 2018.

Worked from October 2010 till August 2018 with **Ashirvad Pipes Pvt Ltd, Wadaki, Pune** As **"Depot In charge"**. [HO at Bangalore].{ Mfg / Mrktg of CPVC,UPVC,SWR,UGD and Column Pipes & fittings } .

(Last Salary Drawn - - Rs.997308.00 P.A – Gross)

Job Profile

Ensure smooth functioning of Warehouse Operations / SCM .Responsible for complete Warehouse set up and business operations.

August 2009 to Oct 2010 worked with **DYNAMIC LOGISTICS PVT LTD, PUNE**

As **"Manager"**. (**3PL Service for Greaves Cotton Ltd at Automotive SPD Division at Walunj , Aurangabad**) .

August 2008 to August 2009 worked with **DKTINDIA** as “ Asst. Mgr Logistics “.

A social marketing organization into marketing of Birth Control Devices (Family Planning Products) . (Last Salary Drawn - - Rs.20,000.00 p.m Net)

DKTINDIA is reputed in marketing Family planning products (Condoms , Oral Contraceptive Pills , IUD's , Injectable . like “ Zaroor “ Condoms and “Choice “ Pills and Others) Serving the Population at large across India .

Job Profile :

Based at HO, Mumbai. Manage All India CF&A's, Procurement, Distribution, Dispatches, Inventory Management, Reports, Stock Reconciliation, MIS, Subsidy, Insurance, Audit, Transportation. (Total Ten Depots across India).

May 2007 to August 2008 worked with **AFL Pvt Ltd**, Vikhroli, Mumbai . as

“Asst. Manager Warehouse “ reporting to Supply Chain Manager /RM .

(Last Salary Drawn - - Rs.14,000 . 00 p.m Net) .

Job Profile:

Ensure smooth functioning of the entire Warehousing / Distribution activities

Handling a Team of Manager, Executives, Supervisor's, and Picker's .

Providing 3 PL Services to 8 Customer's from Vikhroli, Mumbai Warehouse .

To play a Key role between the Customer's and warehousing division within the organization.

Ensure smooth functioning of Logistics services and warehouse management.

Responsible for Inventory management, Timely dispatches, maintained Zero stock variance, Key accounts, Customer Service , Collection , Stock Reconciliation , Team Building , enhance motivation .

June 1998 to May 2007 worked with **Metro C & F Services**, Bhiwandi Dist: Thane as “Manager”.

(Last Salary Drawn - - Rs.13850.00 p.m Net)

Metro C & F Services provides C & F Services to many FMCG, Consumer durable companies like Cadbury India Ltd , Fritolay , Whirlpool , Exide , etc..

Job Profile:

Ensure Proper execution of Services to the customer as per guidelines. Suggest innovative ways for optimum utilization of resources.

May 1992 to May 1998 worked as “ Sales Co – ordinator “ with **Nav Maharashtra Chakan Oil Mills Pvt Ltd** , Pune .

A Lunkad enterprise company, manufacturing and marketing of Edible Oil by brand name “ Rocket “ .

Job Profile:

Based at company's Navi Mumbai office , responsible for managing Sales depot's, Distribution , Dispatches , monitor field work (sales personnel) , stock and sales statement , Inventory management . Eventually manage the entire Small Pack Division for entire Mumbai , Thane , Navi Mumbai , Panvel and Central and Western suburbs of Mumbai .

Sept 1991 to April 1992 **K M Tulsian & Associates , Mumbai (CA)** as“ **Audit Assistant**”.

Job Profile:

Audit purchase of Raw material , Process account , wastage , Finished product , Sales account , Stock Reconciliation . For Customer - - Mikado Suiting's.

Nov 1990 to July 1991 **Cadbury India Ltd** , Mumbai (HO) . as “ TRAINEE “

A Leading organization in manufacturing and marketing of Confectionary and Food drink.

Job Profile:

Co – ordinate with C & F agents, Distributor’s, handle Receipts, Issues ,Closing stock, Stock Reconciliation.

June 1988 to Nov 1990 **S G Associates** , Mumbai as “ Accounts Assistant “

Job Profile:

Writing of accounts up to Finalization .

ACADEMIC BACKGROUND :

- * Bachelor of Commerce (March 1988) - University of Mumbai .
- * Post graduate Diploma in Management Studies – University of Mumbai .
From Narsee Monjee Institute of Management Studies
Vile Parle, Mumbai.
- * Advance System Management - Two years – Four Semester course in
Computer Programming from NIIT, Bandra,
Mumbai.

OTHER COURSES:

- * A Short term course in Business accounts and Tax Planning from Girgaum Institute of Commerce , Girgaum , Mumbai .
- * Course in Computerised accounts - Tally (6.3) from authorised Tally centre Andheri , Mumbai .
- * Course in Oracle with Dev 2000 from Boston Institute , Dadar , Mumbai .

Training sessions attended :

In AFL PVT LTD - - Training on the WMS Software “AGRANI “

In DKTINDIA - -

- * Training session on Business Communication.
- * Seminar / Discussion on Controlling Costs in Logistics.
- * Seminar on Strategies on Managing People in the Business downturn.

**In Ashirvad Pipes Pvt Ltd - - * Technical Training Session on Plumbing Systems ”
CPVC / UPVC / Aqua Pipes & Fittings.**

*** Attended RAMCO ERP Training .& Excel .**

**** Received Best Depot Management Award: 2015-2016
And 2016-2017.**

**** Selected as Core Team Leader for SAP Implementation / Training**

PERSONAL PROFILE :

Name in Full Ketan Vishnu Khambete

Address D/2 , Gangatirth , 1st Floor.
Sahakar Nagar No: 1,
Near Aranyeshwar Mandir
Aranyeshwar
Pune- 411 009.
Maharashtra .

Mobile No **9370280430**

E-mail ketankhambete@gmail.com

Date of Birth January 15, 1967.

Marital Status Single

Languages English, Marathi, Hindi.
Known

Salary

Gross Rs.6.12 L.P.A



I am Originally from Mumbai , now located at Pune , having worked at multiple locations looking for a Challenging , Professional , Stable and long lasting Opportunity.

I have been in the field of Warehousing , Distribution ,Transportation, Inventory Management, Stores, Logistics, SCM for 20+ years and managed products from FMCG , Consumer durables , Electronics , Mobile Phones , Domestic household equipment's, Auto spares parts , Promotional Items , Computer Hardware , Xerox machines and spare parts , Digital Cameras , Cooling appliances and spare parts, CCTV Equipment's , Mobile Phone, Garments & accessories ,Auto Batteries , Branded Watches , Writing Instruments , Toys, Packing material, Family planning products ,Plumbing Material etc.. SKU's from 250 to 7000. Also managed Warranty / Replacement return, Rejected, Defective, Scrap material accounting.

Handled Manpower (Team) from 25 to 300 People, worked in Continuous Shifts when required. Habitually punctual and ability to get the work done from others willingly.

Having started my career in Accounts then gradually went into back office sales administration and then sales. Eventually with that experience moved into Warehousing, distribution, transportation, Inventory, Stores, Logistics, SCM . I have Cordial relations with all Customers, Colleagues, and seniors at Current and past work places.

After dedicating three decades to the journey from Accounts to SCM I am ready to bring in my expertise and passion into today's **AI** world.

During my career, I had the privilege of working with remarkable teams and organizations including Cadbury's, AFL, Metro C& F, Ashirvad Pipes Pvt Ltd where I grew along with these Organizations. My commitment to excellence was reflected in the outstanding deliverables I contributed.

I'm eager to leverage my experience, Skills, and determination to take on new challenges and drive successful Projects. I'm open to exploring opportunities where I can make a meaningful impact and continue my career journey.

If you or anyone you know is looking for a dedicated and result-driven Professional, please feel free to reach out. Let's connect and explore how we can collaborate to achieve great things together.

I have worked in EXCEL , TALLY , WMS , SAP , ERP environment and possess good leadership qualities and motivate my team . I am able to manage team and ensure smooth operational efficiency .

I wish to learn more and be updated with latest trends in the Industry .

Thanking you

Yours Sincerely

Mr.Ketan .V. Khambete

Role in Warehousing, Distribution, Logistics, SCM

- Implement SOP Strictly.
- Basic Infrastructure, Proper Racking – Storage System for Material.
- Material Handling Equipment.
- Routine Upkeep, Safety measures of Warehouse, Manpower.
- Material Procurement from HO / Factory to meet Marketing demands.
There should not be shortfall of material to avoid Loss of Sales.
- Receiving Orders from Distributors , Timely Invoicing after considering Commercial aspects, and Dispatches of Material.
Inward / Outward movement of Material.(Ensure Safe Unloading ,Loading of Material) .
Arrangement of Transport for Timely Dispatches.
Manage Labor for Unloading, Loading of Material.
- Maintain Proper Statutory Records as per warehousing norms.
- Collection, Receivable should be on time as per company policy.
- Debit, Credit note, as per policy.
- MIS – Sales reports ; Sales Tax working ; Scheme ,Project benefit working;
Purchase report, Warehouse expense statement; Stock and sales Statement,
Sales return, Purchase return reports; Monthly, Quarterly, Periodic and Annual reports.
- Monthly, Annual Sales Tax / GST Return as per Rules and Regulations.
- Yearly Sales Tax / GST Assessment.
- Update records, Permissions (weight & measurement department etc..) .
- Maintain Proper Records and stock of Promotional, Advertising Material Stock.
- Support various Promotional Activities, Meetings, and Seminars.
- Ensure Insurance of the Warehouse space and the material and Manpower.
- Scrap, warranty return, Defective, material accounting.
- Periodic Stock Taking, Implement PI.
- Audit Compliance.
- Ensure Fire and Safety Measures. Facilities management.

Besides these additional requirements under 3PL are as under:

- Provide Service to the Customer as per the Agreement.
- Maintain daily Pallet Position.
- Send Stock & Sales Statement / Report to the Customer in Daily basis.
- Update the Agreement from time to time.
- Maintain all the POD's properly.
- Resolve complaints if any from time to time.
- Ensure timely Insurance of Place and Material.