



## SACHIN KUMAR

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A keen planner with **nearly 17 years** of experience in devising various safety methods and coordinating & leading a variety of people & projects with capability to develop strategic plans; targeting senior level assignments in **Occupational Health, Safety & Environment Management** with an organization of high repute

### Profile Summary

- Strategist with competency in **implementing HSE systems & policies** to maintain sound environmental & safety conditions and create zero-accident & occurrence culture
- **Planned & executed projects in terms of fire safety, waste management & other new facilities** right from inception stage till the implementation within assigned time & monetary resources
- **Formulated safety expense / budget** for conducting EHS related activities and obtained management approval on the same
- Steered efforts in getting the company **certified under HSE**
- Worked as **Internal Auditor for ISO 14001, 9001 and OHSAS 45001**
- Provided fire, safety & environment training to staff members on **EHS System including Fire Safety Consciousness, Counter Insurgency Measures, and Emergency Response & Accident Prevention** as per international standards
- Collaborated with different agencies for **statutory monitoring of Air, Water, Noise & STP under various acts**
- Experience in **disaster management** in emergency situations
- Skilled in **liaising with various govt. authorities** for obtaining approvals / clearances / sanctions
- Keen Planner & Executor for **accident & injury reduction**
- Planned & initiated various appraisal safety schemes
- Invited from many organization for providing lectures on HSE
- **Deployed EHS manpower** as per production / plant requirement for emergency management

### Core Competencies

<i>HSE Management</i>	<i>Firefighting Operations</i>	<i>Crisis / Disaster Management</i>
<i>Hazard Identification / Risk Assessment</i>	<i>Audits &amp; Inspection</i>	<i>Waste Management</i>
<i>Administration</i>	<i>Liaison &amp; Coordination</i>	<i>Team Management / Training</i>

### Organisational Experience

**Since Nov'19 with Minda Kosei Aluminium Wheel Private Limited Bawal Haryana as LMT Domain EHS Head**

- Key Result Areas:**
- Developing & integrating the HSE strategy into the overall Domain Units strategies and instilling an appropriate HSE culture within the organization.
  - Adhering to comply applicable various statutory provisions of various Acts and Rules.
  - Conducting hazard identification / risk assessment of any modification / alternation in process activity in any Unit.
  - Monitoring minutes of unit safety committee meetings for effectiveness of EHS Management system
  - Monitor all applicable EHS related license and NOC of all units for their timely renewal
  - Ensuring to submit of all statutory returns of Domain Units in Pollution Control Board without any delay
  - Reviewing legislative requirements under various govt. rules and complying with the help of Unit EHS team
  - Validating operational requirement under various acts & rules for approval of Top management
  - Ensuring counterchecking preventive maintenance for firefighting equipment like Fire Pumps, Fire Extinguishers, Fire Hydrants, Fire Sprinkler Line, Fire Smoke/Heat Detectors, P.A. System & Fire Alarm.
  - Monitoring usages of quality and appropriate P.P.E. in all the units
  - Steering various activities for celebration of National Safety Day, Fire Safety Day & Environment Day
  - Executing safety audits of Domain units to find out the gaps for further improvement.
  - Analysis all generated accident investigation reports in any unit for implementation of effective countermeasures.
  - Assisting factory management for implementation of best EHS practices.
  - Monitoring Domain Units Water & Energy usages, waste generation for implementation of effective reduction measures

**Mar'17 – Oct 19 with International Tractors Ltd. (Sonalika Tractors) as Sr. Manager-Safety**

- Key Result Areas:**
- Developing & integrating the HSE strategy into the overall business strategies and instilling an appropriate HSE culture within the organization as well as with stakeholders
  - Adhering to compliance of various statutory provisions and safety work permit requirement
  - Conducting hazard identification / risk assessment of all new activity after any modification / alternation.
  - Facilitating safety committee meetings & management plant safety walk
  - Monitoring all applicable EHS related license and NOC for their timely renewal
  - Scheduling safety committee meetings as Secretary of the Committee

- Creating & depositing all statutory returns in Pollution Control Board
- Steering counter check tool box talk on a daily basis
- Reviewing legislative requirements under various govt. rules and complying with the help of senior management
- Developing draft for operational requirement under various acts & rules for approval of management
- Applying modern fire & safety systems in peaceful and emergency situations
- Ensuring counterchecking preventive maintenance for firefighting equipment like Fire Pumps, Fire Extinguishers, Fire Hydrants, Fire Sprinkler Line, Fire Smoke/Heat Detectors, P.A. System & Fire Alarms
- Performing operational & periodic testing of Addressable Fire Alarm System & Emergency Activation
- Counterchecking on issues of P.P.E. and ensuring inventory control
- Steering various activities for celebration of National Safety Day, Fire Safety Day & Environment Day
- Executing safety inspection rounds in different hazardous work areas
- Generating accident investigation report for any accident happening in the factory
- Assisting factory management on accident prevention plan and monitoring for its effective implementation

#### Highlights:

- **Won 1<sup>st</sup> prize in Safety** provided by Punjab Safety Council
- Played a major role in **planning & implementing various Voluntary Safety Organizations**
- Started various safety awareness programs, campaigns, and other promotional activities
- Proven expertise in **leading the external fire calls**
- Impressive success in driving **company CSR activities**
- **Successfully led expansion projects in terms of fire safety and safety** to achieve zero accidents
- Showcased training & development skills by identifying training needs, conducting program, developing training modules, providing **practical training on Fire Safety, PPE, Rescue & First Aid** to enhance the manpower skills & efficiency, and measuring its effectiveness
- Investigated accidents with proper corrective and preventive measures for stopping its recurrence
- Drove system certification audits, advancement assessment audits, gap analysis audits, assurance audits, and re-certification audits

#### Dec'12-Mar'17 with Honda Motor India Pvt. Ltd., Location Tapukara Rajasthan

##### Growth Path:

Dec'12-Mar'16: Asst. Manager-Safety

Apr'16-Mar'17: Dy. Manager-Safety

##### Key Result Areas:

- Drafted operational requirement under various acts & rules for approval of management
- Executed projects in terms of fire safety for commissioning of new facilities right from inception stage till the implementation within assigned time & monetary resources
- Performed operational & periodic testing of Addressable Fire Alarm System & Emergency Activation
- Delivered training to employees & contract workers of firefighting and safety related matters
- Conducted safety audit & inspection for parts centre at various locations in India to find out gaps in SHE functions
- Developed accident investigation report for any accident happening in the factory
- Provided safe workplace to the entire worker with uses of quality and effective personal protective equipment
- Developed root cause analysis reports to find out actual causes of accident and forwarding with recommendation to the top management for review & approval
- Drove internal & external audits (Fire & Mock Drill), safety inspections & field surveillance to implement prevention measures by determining nature of hazards.

##### Tapukara Expansion Project (Mar'15-May'16)

- Led Junior Safety Officers & Safety Assistants (Contractors) to manage safety program and incidents & emergency situations that occurred on site; acted as emergency marshals and provided first-aid
- Conducted verification of:
  - Safety precautions stipulated on permits to work, risk assessments and job safety analysis are being implemented
  - Third party certification for loose lifting gear, pressure vessels, electrical equipment, and so on was correctly colour coded and used properly
- Identified site hazards, non-conformances, corrective & preventive actions and reported them of site manager
- Developed pertinent toolbox talks with the assistance of construction supervisors including the identification of proactive & reactive site issues for communication to the workforce and collection of constructive feedback
- Assessed additional safety training requirements to be delivered to the workforce
- Delivered daily & weekly & monthly & summary report of field HSE issues & activities including HSE documentation
- Devised effective local policy statements / fire plans and fire risk assessments strategies and made recommendations on the implementation of these strategies
- Designed safety meeting presentations; maintained accident/incident database, safety files, training files, certifications, and all licenses

- Liaised with other organizations & relevant govt. authorities and provided assistance concerning audits & remedial actions
- Represented the company in front of local and national health, safety & environment bodies

#### Highlights:

- Led end-to-end operations for **renewal of licenses** such as Factory license, Labour License, and so on
- **Played a major role in developing & maintaining Rain Water Harvesting Pond under CSR activities** in coordination with the external agencies
- Successfully executed internal quality, occupational health & safety as well as environmental audits
- Conceptualized & implemented the Hazard and Operability (HAZOP) Study for HSE process in the work field

## Previous Experience

**Jul'09-Dec'12 with Radisson MBD Hotel, Noida as Growth Path:** Joined as Fire Safety Officer and rose to the position of **Manager-Fire & Safety in March'10**

#### Highlights:

- Received **Bravo Certificates from Carlson** for excellent work in Radisson MBD Noida
- Recognized as the **Employee of the Month** for delivering excellent work by Radisson MBD Noida
- Recipient of **Shri Ashok Kumar Malhotra Exemplary Work Award** for extraordinary work by Chairperson of MBD Group
- **Implemented all Earth Check (Green Globe) policies & procedures**, completed all related documents and got **Bronze Certificate** for offsite Earth Check certification; successfully got onsite audit done and upgraded certification in Silver Certificate
- **Planned & executed firefighting training programs** in accordance to international standards
- Acted as Dy. Management Representative for **ISO 14001, ISO 18001, and ISO 27001**
- Worked as Team Leader of **Earth Checks Certification**

**Jan'08-Jun'09 with Ansal Plaza Mall, Greater Noida**

#### Growth Path:

Jan'08-Jul'08: Fire Officer under Assignment of A2Z Maintenance & Engineering Services Pvt. Ltd.

Aug'08-Jun'09: Fire Officer under Assignment of Knight Frank (I) Pvt. Ltd.

#### Highlights:

- Successfully took over Firefighting System (Hydrant, Sprinkler, PA System, and Fire Detection System) from Ansal API Project (with Snags List / Defect List)
- **Designed all Fire & Safety Manuals** for Ansal Plaza, Greater Noida as well as Delhi
- Attained appreciation letters from APMMC as well as Knight Frank
- Developed & implemented policies for mall operations (Ansal Plaza Greater Noida) under the guidance of senior management

**Jul'05-Dec'07 with DSM Sugar Mills, Asmoli, Moradabad as Fire Safety & Security Officer Under Assignment Himalayan Security**

**Jul'04-Jun'05 with TATA Motors, Lucknow as Fire Station Head under SIS Security Assignment**

## Education

- Post Diploma in Fire Engineering from Technical Board of Nagpur, Maharashtra in 2004
- Post Diploma in Industrial Safety from RLI, Faridabad in 2010 (Regional Labour Institute Faridabad)
- B.Sc. from Kanpur University, UP in 2003
- Diploma in Industrial Safety from NILEM

## Seminar

- Vocational Seminar under District Fire Officer for 7 days
- Vocational Seminar on Safety & Law from Regional Labour Institute

## Technical Skills

- MS Office and Internet Applications

## Personal Details

Date of Birth: 20<sup>th</sup> January 1983

Languages Known: English and Hindi

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