

Sahil saluja

B-4/55-D keshav puram , New Delhi
+918376065888 • sahilsaluja3180@gmail.com

Objective

- Seeking a career to utilize my knowledge, personal skills to gain comprehensive understanding at a reputed organization so as to take responsibility and contribute significantly.

Work Experience

Bank Intern

29 June 2020 ~ 24 September 2020

Punjab And Sindh Bank

- I have done 3 months internship at Punjab and Sindh Bank. I have learnt these skills during internship period.
- 1. Customer dealings.
- 2. Finacle software.
- 3. Loan segments of a bank
- 4. Proficient with Microsoft Office—Word, Excel, PowerPoint,
- 5. Ledger balancing
- 6. Cash drawer maintainence

Education

Bachelor of Business Administration (Banking and Insurance)

Sri Guru Teg Bahadur Institute of Management and June 2018 ~ August 2021
Information Technology (IP university)

- Scored 70.04 % marks.

Class 12th

2018

Prabhu Dayal Public School (CBSE)

- Scored 58% marks.

Class 10th

2016

Prabhu Dayal Public School (CBSE)

- Scored 5.8 CGPA.

Skills

- Ability to work under pressure and under deadlines.
- Good verbal and communication skills.

- Good team player.
- Self motivated and hardworking.
- Quick learner