

gouravvishwakarma78@gmail.com
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JABALPUR, M.P. 483113

Skills

- Strong Problem Solver
- Excel Spreadsheet
- Warehouse Safety
- Logistics Planning
- Service Improvement Analysis
- Inventory Management Software
- Materials Monitoring
- Operations Control
- Shipment Tracking
- Logistics Processes Planning
- Logistics and Supply Chain Software
- Critical Thinking
- Warehouse Inspections
- Schedule Management
- Shipping Activity Oversight
- Process Monitoring
- Time Management
- Vehicle Flow Monitoring
- Worker Supervision
- Logistics Data Analysis
- Cost Analysis
- Product Transportation

Education And Training

01/2019

BCA:

Ravindranath Tagore University, Ward No 14
Bhopal, Patan, Jabalpur

01/2014

Higher Secondary:

Mathematics
Madhya Pradesh Board Of Secondary Education Bhopal
Bhopal

01/2012

Mathematics

Madhya Pradesh Board Of Secondary Education Bhopal
Bhopal

Languages

Hindi: First Language

English: B2
Upper Intermediate

Websites, Portfolios, Profiles

- <https://www.facebook.com/cyberkingourav>
- <https://www.linkedin.com/in/gourav-vishwakarma-9589b2a4>
- gourav-vishwakarma.business.site

GOURAV VISHWAKARMA

Summary

Strategic Logistics Executive bringing 2 years of transportation expertise, including plant, contract manufacturing and external warehouse operations. Well-versed in overseeing logistics teams and facilitating corporate strategy. Dedicated to driving change and continuous process improvements through KPI analysis. Aiming to fulfill a LH Executive role to apply proficiency in analyzing workflow, logistics and cost benefits.

Experience

Busybees Logitics Pvt LTD - Associate Executive

Indore, India

08/2021 - Current

- Logistics Operation In-Bound & Out-bound management
- Monitor Vehicle Tracking and running TAT
- Ad-on vehicle/Manpower management
- Create route & plan for reduce cost of any vehicle
- Monitor Line Haul operation activity
- Maintain shipment/Bags record and activity
- Monitor commercial connection and fulfill as per projection
- Communicated effectively with shippers, customers and receivers regarding changes in pick up or delivery status.
- Provided guidance and leadership to 20-employee supply chain team.
- Analyzed financial data and metrics to calculate strategic plans to maximize revenue and growth.
- Successfully negotiated favorable agreements with vendors, capitalizing on valuable network of business relationships.
- Provided smooth operations by maintaining communication with supervisors of other departments.
- Planned and arranged logistics required shipments.
- Designed warehouse layouts to maximize usability of available storage space.
- Identified and resolved shipping and packaging errors.
- Relayed information between drivers and recipients regarding ETA and potential delays.
- Completed receiving documents for incoming shipments.
- Tracked and recorded sent and received work invoices.
- Created and updated user-friendly spreadsheets on daily basis.
- Created tables, pivot reports and charts for information tracking purposes.

Ulink Agritech Pvt. Ltd - Outbound Warehouse Associate

Jabalpur

01/2021 - 07/2021

- Consulted item numbers and storage locations to stock warehouse quickly and efficiently.
- Tracked parcel movement using hand-held scanners and daily production sheets to keep records accurate.
- Filled orders by locating and preparing items for delivery.
- Ordered packing, shipping and material supplies to replenish inventories.
- Completed receiving documents for incoming shipments.
- Utilized shipping software to track and coordinate inventory, shipping and billing activities.
- Tracked and recorded sent and received work invoices.

Municipal Office Jabalpur - Transportation Supervisor

Jabalpur

04/2019 - 12/2020

- Monitor daily usage vehicles movement
- Provide vehicle as per their usages
- Manage Data of monthly usage & running KM

Hobbies

- Exploring Web content
- Traveling
- Playing Games
- Movie's
- Physical Activity (GYM)

Date Of Birth

- 28/08/1996