

Rohon Ghorai

27/B Snuff Mill St. Belgharia, Kolkata- 700056

8013126714

rghorai97@gmail.com



Career Objective:

- ❖ Seeking an entry-level position to begin my career in a high-level professional environment by using my interpersonal skills.

Professional Qualification:

- ❖ Pursuing Certified Industrial Accountant (CIA) course from Institute of Computer Accountants (ICA).

Key Skills:

- ✓ Can prepare sales, purchase, order bills, voucher and reports in Tally.
- ✓ Can do TDS & GST in Tally.
- ✓ Can do e-filing, aware of ITR- 1,3,4 and file GSTR1, GSTR3B.
- ✓ Have knowledge of MS - Word, MS - Excel, MS - Powerpoint.
- ✓ Can do BRS in tally.

Educational Qualification:

SL no.	Name of Exam	Name of board/ University	Year of passing	Percentage
1	B.com(H)	Calcutta University	2018	56
2	10+2	W.B.C.H.S.E	2015	76
3	10	W.B.B.S.E	2013	66

Personal Details:

- Date of Birth : 09/08/1997
- Father's Name : Tapan Kumar Ghorai
- Gender : Male
- Marital Status : Single
- Language known : English, Bengali, Hindi

Declaration:

I hereby declare that the above mentioned facts are true to its nature and any evidence to be shown as and when required.

Date:

Place:

Signature

