

# CMA SHUBHAM GAUTAM

Email: [shubhigautam.3888@gmail.com](mailto:shubhigautam.3888@gmail.com)

(M):7018620871,

Dear Sir/madam,

Having regard to the reputation of our esteemed organization in terms of grooming young professionals, vigorous work customs, brilliant future prospectus and encouraging financial reward, I would like to part of energetic and enthusiastic team of your organization

## Profile at a glance:

I take this opportunity to introduce myself i am qualified CMA(ICWA) and having 1.5 years of articleship exposure in the area of indirect taxation,GST,INCOME TAX, FINANCIAL ACCOUNTING, as a team member and as a team leader in the industries as in firm also.

I am believer in growth and development both in knowledge of one's interest and passion and in assistance of helping other to grow. I wish to nurture my knowledge and that of others, as well as assist in aiding the growth of firm, and grow with the firm I would like to welcome the opportunity to meet for an interview to further discuss the possibilities of experience within your organization.

Warm Regards,

SHUBHAM GAUTAM



# SHUBHAM GAUTAM

shubhigautam.3888@gmail.com  
9654393240,7018620871

Striving to upgrade knowledge and practices to retain excellence in professional brief and pursue a challenging career in allied areas of finance having vast growth potentials and to contribute my skills and expertise for the growth of the organization.

## PROFESSIONAL QUALIFICATION

EXAMINATION	INSTITUTE	YEAR	MARKS%
CMA Final Group 1	The Institute of Cost Accountants of India	Dec 2019	50%
CMA Final Group 2		Dec 2020	60%
CMA Intermediate Group 1	The Institute of Cost Accountants of India	June 2016	50%
CMA Intermediate Group 2		June 2017	54%

EXAMINATION	INSTITUTE	YEAR	MARKS (%)
B.Com	H.P.U.	March 2015	59%
12 <sup>th</sup>	H.P. Board	March 2012	70%
10 <sup>th</sup>	H.P. Board	March 2010	61%

## SKILLS

- ✓ Proficient in Ms-Office (Ms-Excel)
- ✓ Knowledge of SAP
- ✓ Capable of making significant contributions to returns and organization with strong analytical skills.
- ✓ Fast learner and capable of delivering best results under pressure.

## PERSONAL DOSSIER

Father's Name : Mr. Prakash Dutt Gautam  
 Mother's Name : Smt. Santosh Devi  
 Date of Birth : 18<sup>th</sup> Dec. 1994  
 Linguistic Proficiency : English and Hindi  
 Permanent Address : Village Charawag, P.O. Bag Pashog  
 Tehsil Pachhad, Distt. Sirmour  
 H.P.- 173024

## ACHIEVEMENTS

- ✓ Secured exemption in CMA FINAL cost and management audit, indirect taxation (i.e GST).
- ✓ Attend various Seminars and Organized by ICAI.
- ✓ Certificate of Computer Knowledge given by ICAI
- ✓ Secured exemption in CMA INTER FINANCIAL ACCOUNTING and OPERATIONS AND MANAGEMENT

Present Address : B163, Durga vihar, Delhi near MCD Primary school, New Delhi 110062

## WORK EXPERIENCE

- Article Trainee – Bharat Electronic Ltd. Panchkula from June 2019 to July 2020.
- Article Trainee – Sadashiv and Associates from January 2017 to June 2017.

## KEY RESPONSIBILITY

In dept knowledge of cost accounting and decision Making	Reviewing the taxability of Services under GST
Knowledge of cost audit provisions	Checking Compliance of condition of Income Tax Act 1961 and other Applicable laws and regulations.
Payment to Contractors like wages, PF on the basis of contract	Checking of TDS deduction, as per provision of the Act. And GST Return.
Preparation of GST TDS Returns,	
Matching of GST Data to SAP Data	Making Accounting entries on SAP ,